



Merchantville Zoning Permit Application STRUCTURES and IMPROVEMENTS

DATE APPLICATION SUBMITTED: _____

ZONING PERMIT FEE Please take application to Finance Office to pay fee prior to submitting application to Zoning Office. (See Ch. 25, Fees)

Fence Permit	\$25	Residential Sign Permit	\$0	All other zoning permits \$25
Commercial Sign	\$50	Residential Wheelchair Ramp	\$0	
Pool Permit	\$20	Wading Pool Permit	\$5	

I. SITE INFORMATION

SITE ADDRESS _____ ZONING DISTRICT _____
 BLOCK _____ LOT(S): _____
 LOT SIZE: _____ LOT WIDTH _____ LOT DEPTH _____

II. APPLICANT INFORMATION

APPLICANT SAME AS OWNER

OWNER

NAME: _____
 ADDRESS: _____
 CITY, STATE, ZIP: _____
 EMAIL: _____
 PHONE: _____
 SIGNATURE: _____

NAME: _____
 ADDRESS: _____
 CITY, STATE, ZIP: _____
 EMAIL: _____
 PHONE: _____
 SIGNATURE: _____

(Both signatures required if the Applicant is not the owner)

II. PROPOSED IMPROVEMENTS

A. TYPE:

- FENCE DECK PATIO SHED SWIMMING POOL WADING POOL HOT TUB
 SIGN NEW DWELLING ADDITION GARAGE DRIVEWAY OTHER _____

B. CONSTRUCTION MATERIALS:

- WOOD STONE MASONRY CONCRETE OTHER _____

C. STRUCTURE USAGE:

- RESIDENTIAL COMMERCIAL PLEASE DESCRIBE: _____
 (ex. residential storage, garage for motor vehicles, living space, etc.)

D. STRUCTURE DIMENSIONS:

MAX WIDTH _____' MAX LENGTH _____' MAX HEIGHT _____'

E. SETBACKS: HOW CLOSE WILL PROPOSED STRUCTURE (EXCEPT FENCE) BE TO PROPERTY LINES?

FRONT: _____' REAR: _____' SIDE: _____' OTHER SIDE: _____'

F. LOT DESCRIPTION: INSIDE LOT CORNER LOT THROUGH LOT

G. HAVE YOU ATTACHED A PROPERTY SURVEY OR SCALED DRAWING OF EXISTING AND PROPOSED SITE CONDITIONS? You may find a copy of the property survey with your deed.

YES NO

H. FOR ALL APPLICATIONS, HAVE YOU ATTACHED PLANS, DRAWINGS, OR PICTURES OF PROPOSED IMPROVEMENTS? Applications for buildings and additions must include floor plans and building elevations.

YES NO

I. FOR ALL APPLICATIONS (EXCEPT FENCES AND SIGNS), HAVE YOU COMPLETED THE LOT COVERAGE TABLE ON PAGE 3 OF THIS APPLICATION?

YES NO

J. PLEASE ATTACH ANY ADDITIONAL INFORMATION YOU WOULD LIKE US TO CONSIDER.

NOTE: Please allow ten (10) calendar days before inquiring of the status of the zoning permit application. Staff will notify the Applicant when Zoning Permit is ready.

IV. ZONING OFFICER USE ONLY (DO NOT WRITE BELOW)

A. PROOF OF PAYMENT RECEIVED BY FINANCE OFFICE?

YES NO AMOUNT PAID: _____ DATE FEE PAID: _____

B. IS/WAS JOINT LAND USE BOARD OR HISTORIC PRESERVATION COMMISSION APPROVAL REQUIRED FOR THIS STRUCTURE?

YES NO If Yes, what is the APPLICATION No.: _____ DATE APPROVED: _____

(Please attach copy of Board Resolution)

C. ZONING PERMIT DISPOSITION:

APPROVED: _____ DENIED: _____ IF APPROVED, ZONING PERMIT NO.: _____

DATE: _____

ZONING OFFICER'S NAME: _____

SIGNATURE: _____

COMMENTS:



LOT COVERAGE TABLE

ITEM DESCRIPTION ZONING DISTRICT _____	EXISTING AREA (SQUARE FEET)	PROPOSED AREA: EXISTING + PROPOSED (SQUARE FEET)
1. LOT AREA (Check survey or tax map. For rectangle lots, it's length x width)		N/A
2. PRIMARY BUILDING (ground floor of house and attached garage + attached roofed porch + attached roofed deck)		
3. DETACHED GARAGE (ground floor)		
4. SHED		
5. POOL/HOT TUB/GAZEBO		
6. PATIOS/DECKS		
7. DRIVEWAYS/WALKWAYS		
8. OTHER (Please identify)		

<p>BUILDING COVERAGE</p> <p>SF= Add Items 2 + 3 + 4 _____ SF</p> <p>% = (Item 2 + 3 + 4) ÷ Lot Area x 100 _____ %</p> <p>Percent Permitted in Zoning District? _____ %</p>		
<p>ACCESSORY STRUCTURES COVERAGE</p> <p>SF = Add Items 3 + 4 + 5 _____ SF</p> <p>% = (Item 3 + 4 + 5) ÷ Lot Area x 100 _____ %</p> <p>Percent Permitted in Zoning District? _____ %</p>		
<p>TOTAL IMPROVEMENT COVERAGE</p> <p>SF= Add Items 2 thru 8 _____ SF</p> <p>% = (Items 2+3+4+5+6+7+8) ÷ Lot Area x 100 _____ %</p> <p>Percent Permitted in Zoning District? _____ %</p>		