

Merchantville, NJ February 11, 2019

A regular meeting of Borough Council was held at 7:30 PM, Monday, February 11th, 2019. Mayor Ted Brennan presided. Pledge of Allegiance and Silent Prayer were observed. Announcement was made that the meeting had been advertised in accordance with the regulations prescribed by the "Open Public Meetings Act".

**ROLL CALL:** Council Present: Sean Fitzgerald, Maria Nina Scarpa, Griffin Kidd, Andrew McLoone, Anthony Perno, Edward Brennan. Attorney Higgins and CFO Denise Moules were present.

#### **PUBLIC**

Kevin Barnett, 121 Browning Road, Regarding leaf collection and starting to bag them, what is the reasoning? (budget cuts and layoffs along with trying to collect them in a timely matter)

Consider adding it back into the budget because of the volume of leaves, please revisit leaf collection

**APPROVAL OF MINUTES** Council 12/10/18, on a motion of Griffin Kidd and second by Sean Fitzgerald Council 1/14/19, on a motion of Sean Fitzgerald and a second by Andrew McLoone council approved the minutes.

**ENGINEER REPORT** See attached

**CORRESPONDENCE** None

#### **COUNCIL REPORTS**

Kidd-Green Team completed inventory of street trees and will present at the meeting in March Educational Program on Earth Day for Arbor Day.

Scarpa-Attended Shade Tree meeting, they are applying for a grant. Working on tagging the trees as part of inventory as well as carbon monoxide consumption.

Fitzgerald- Work with the school to coordinate events for yearlong calendar.

McLoone- No HPC meeting, Police incident-resources used, property location –Mayor met with chief and business owner regarding same.

Perno-Abandoned Properties-Update on status of properties, Community Center project moving forward. Sim Car-Lighting Program, possible savings, review for buildings.

Mayor- The bus shelter at Morris and Maple will be part of a Solar Pilot Program, speaking engagement.

**CLERKS REPORT** None

#### **OLD BUSINESS**

Downtown Redevelopment Area Have an interested party in the bank building, follow up meeting with Viking and will provide an update.

Community Center Project

Community Center Recreational Project

Verizon Business Personal Property Tax

Veterans Memorial Walk at Wellwood – Travis Manion Foundation-Pennoni will help with scope of project.

Department of Public Works- Working on Department plans

Active Grant Application/Awards

#### **NEW BUSINESS**

PROCLAMATIONS – Lynch North  
 Incredible Edible Merchantville  
 NJ Legislature Bill(s) – S2256/A1183 – Establishing Main Street Assistance Program Comprehensive  
 Parking Solutions  
 Application for Use of Borough Property – Proposed Revisions (Table next meeting)

**R19-27**

**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY APPROVING NJ DOT MUNICIPAL AID RECONSTRUCTION PROJECT FOR FY2018**

**WHEREAS**, the Borough of Merchantville has received bids for the purpose of Roads Project FY 2018 NJDOT Municipal Aid reconstruction rebid contract number MERCH 18001 of the Borough of Merchantville; and

**WHEREAS**, the rebid, base bid, plus add alternate of \$225,400.00 was received from Arawak Paving Company on January, 24, 2019;

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Merchantville, County of Camden, State of New Jersey that the base bid, plus add alternate of \$225,400.00 for the reconstruction of Cedar, Westminster and Poplar of the Borough of Merchantville is hereby awarded to Arawak Paving Company, Inc. 7503 Weymouth Road, Hammonton, NJ 08037, conditional upon the following:

1. That a certificate has been received from the Certified Municipal Finance Officer stating that funds are available for this Contract.
2. That the bid documents and bidding procedures have been reviewed and approved by the Municipal Solicitor.
3. That the presiding officer of this body be and is hereby directed to sign for and on its behalf the Contract for said services.
4. That the clerk of this body be and is hereby directed to seal said Contract with the corporate seal of this body and attest to the same.
5. This Resolution hereby authorizes the Mayor and Clerk to endorse the Contract document.

**R19-28**

**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY AUTHORIZING AN AMENDMENT OF USE AGREEMENT WITH NEW JERSEY TRANSIT**

**WHEREAS**, the Borough of Merchantville is currently in an agreement with New Jersey Transit for the Bus Shelter’s within the Borough of Merchantville; and

**WHEREAS**, New Jersey Transit has requested execution of an amendment to said agreement between New Jersey Transit and the Borough to create a partnership for the Solar Panel Bus Shelter Project to the current agreement;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Merchantville that the Mayor be and is hereby authorized to execute an amendment to its Use Agreement with NJ Transit and the Borough of Merchantville.

**R19-29**

**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY AUTHORIZING THE REFUND OF PAYMENT OF BUILDING PERMIT FEES**

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Merchantville that the amount due for a building permit be refunded to the below person(s) because the project was canceled.

<u>Name/Address</u>	<u>Amount</u>
For Property 19 E Cedar Avenue Merchantville, NJ 08109	\$210.00

Make Check Payable to:  
 Vivint Solar Developer LLC  
 Attn: AR Department  
 1800 W Ashton Blvd.  
 Lehi, UT 84043

**R19-30**

**RESOLUTION CERTIFYING A LIEN AGAINST CERTAIN PROPERTIES FOR COSTS INCURRED BY THE BOROUGH OF MERCHANTVILLE IN ACCORDANCE WITH THE PROPERTY MAINTENANCE CODE**

**WHEREAS**, in accordance with Chapter 60B of the Code of the Borough of Merchantville entitled the "Property Maintenance Code", the following property: 700-702 W Maple Avenue, Merchantville, was not habitable and

**WHEREAS**, the residents of 700-702 W Maple Avenue were placed in a hotel until the violations were corrected at a cost as follows and this bill has not been paid by the owner:

Holiday Inn Express –	<u>\$4,383.72</u>
11/09/18 - 1/03/19	
Total	\$4,383.72

**WHEREAS**, it is the desire of this Governing Body, in accordance with Chapter 60B of the Code of the Borough of Merchantville, to certify said costs incurred as a lien against the property known as 700-702 West Maple Avenue in accordance with Chapter 60B of the Code of the Borough of Merchantville.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Merchantville, County of Camden, State of New Jersey, that the following lien is hereby certified as against the property as noted in accordance with Chapter 60B of the Code of the Borough of Merchantville: 700-702 W. Maple Avenue, Merchantville

**BE IT FURTHER RESOLVED** that the Borough Clerk shall forward a certified copy of this resolution to the owner(s) of the subject property.

**BE IT FURTHER RESOLVED** that the Tax Collector shall be responsible for collection of the amounts herein certified.

**R19-31**

**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY TO HIRE AN ENGINEER FOR SERVICES RELATED TO THE CONSTRUCTION MANAGEMENT FOR THE RECONSTRUCTION PROJECTS FY 2018 MUNICIPAL AID PROGRAM**

**WHEREAS**, the Mayor and Council of the Borough of Merchantville desire to hire an engineer for services related to construction management of the road reconstruction projects, in the Borough of Merchantville; and

**WHEREAS**, Pennoni Associates Inc. 515 Grove Street, Suite 1B, Haddon Heights, NJ 08035 has provided the following pricing for the Borough of Merchantville; and

**WHEREAS**, the total amount allowable will not exceed \$ 25,600.00 and include the following tasks;

- Recommendation to Award
- Prepare, distribute contracts for execution
- Schedule and attend preconstruction meeting
- Construction Inspection Services
- Construction management and administration of contract from commencement to closeout
- Obtain quotes for core samples if necessary
- Prepare and submit project closeout documentation to NJDOT

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Merchantville, County of Camden, State of New Jersey, that Pennoni Associates Inc. 515 Grove Street, Suite 1B, Haddon Heights, NJ 08035 will provide these services.

O the motion of Mr. Perno and second of Mr Kidd R19-27 to R19-31 were approved by consent agenda

## FINANCIAL REPORTS

**PAYMENT OF BILLS** R19-32 On the motion of Mr. Perno and second of Mr. Fitzgerald bills were approved.

### R19-32 RESOLUTION

**RESOLVED** that the Report of the Department of Accounts and Auditing be accepted and spread upon the minutes and the Treasurer be is hereby authorized to pay bill approved therein.

<b>CURRENT FUND</b>		<b>REVENUE</b>	<b>BUDGET</b>
CHECKS CURRENT FUND	2018 BUDGET	\$ -	\$ 39,064.42
	2019 BUDGET	\$ 6,521.64	\$ 81,112.62
	GRANTS		\$ 1,998.89
	PFRS		
	PERS		
	DEBT SERVICE		
	BOARD OF EDUCATION*		\$ 1,413,988.00
	CAMDEN COUNTY		\$ 565,938.61
WIRE TRANSFERS PAYROLL	12/21/19-2/1/19		\$ 271,574.30
WIRES / MANUAL CHECKS			\$ 37,594.17
<b>TOTAL CURRENT</b>		<b>\$ 6,521.64</b>	<b>\$ 2,411,271.01</b>
<b>SEWER UTILITY</b>			
CHECKS SEWER FUND	2019 BUDGET		\$ 2,316.00
	2018 BUDGET		\$ -
	DEBT SERVICE		
WIRE TRANSFERS PAYROLL			\$ 6,098.42
WIRE NJEIT LOAN			
WIRES /MANUAL CHECKS			
<b>TOTAL SEWER</b>		<b>\$ -</b>	<b>\$ 8,414.42</b>
<b>GENERAL CAPITAL FUND</b>			
CHECK CAPITAL FUND			\$ 7,612.09
MANUAL CHECK			
WIRE TRANSFERS PAYROLL			
<b>TOTAL CAPITAL</b>		<b>\$ -</b>	<b>\$ 7,612.09</b>
<b>TRUST FUND</b>			
CHECK TRUST OTHER FUND			\$ 4,992.26
WIRE TRANSFERS PAYROLL			\$ 27,450.52
WIRES / MANUAL CHECKS			\$ 2,000.00

		TOTAL TRUST	\$	-	\$	34,442.78
<b>SEWER CAPITAL FUND</b>						
CHECK SEWER CAPITAL						
MANUAL CHECKS						
WIRE TRANSFERS PAYROLL						
		TOTAL SEWER CAPITAL	\$	-	\$	-
<b>ANIMAL TRUST FUND</b>						
		ANIMAL TRUST CHECK			\$	766.00
		TOTAL ANIMAL TRUST	\$	-	\$	766.00
		<b>TOTAL BILL LIST &amp; MANUAL CHECKS/WIRE</b>	\$	6,521.64	\$	2,462,506.30
		<b>GRAND TOTAL</b>	<b>\$</b>			<b>2,469,027.94</b>

DIRECTOR OF ACCOUNTS & AUDITING  
ANTHONY PERNO

11-Feb-19

**ANNOUNCEMENTS**

**PRIVATE SESSION**

**ADJOURNMENT:** On the motion of Mr. Perno and second of Mr. Kidd the meeting was adjourned at 8:45 P.M.

Denise Brouse, Borough Clerk