

Merchantville, NJ December 10, 2018

A regular meeting of Borough Council was held at 7:30 PM, Monday, October 10th, 2018. Mayor Ted Brennan presided. Pledge of Allegiance and Silent Prayer were observed. Announcement was made that the meeting had been advertised in accordance with the regulations prescribed by the "Open Public Meetings Act".

ROLL CALL:

Council Present: Sean Fitzgerald, Maria Nina Scarpa, Griffin Kidd, Dan Sperrazza, Andrew McLoone, Edward Brennan. Attorney Higgins, CFO Moules and Clerk Brouse were present.

PUBLIC none

APPROVAL OF MINUTES, - On a motion of Mr. Sperrazza and second of Mr. Kidd, Council approved Council 11/5/2018 minutes. On a motion of Mr. Kidd and a second of Mr. Sperrazza, Council approved Caucus 11/27/2018 minutes.

ENGINEER REPORT

See attached

CORRESPONDENCE- HPC – Maria Hanna and Rita Lammey members along with Lynn North Chair Person submitted letter of resignation for HPC.

COUNCIL REPORTS

Mr. Kidd- No planning meeting, Green Team will clean up before the Turkey Trot and collected 10 bags of trash.

Mrs. Scarpa-Court security measures are being considered including locks for the courtroom and panic button.

Mr. Fitzgerald-Parade went well, thanks to everyone for all of the help.

Mr. Sperrazza-Fire had 15 calls 232 for the year, Code had 5 complaints.

Mr. McLoone-PW contract with Teamsters being approved. Gold Medal will collect yard waste on Wednesday to the end of the year at this time. Sewer inlets have been cleaned out at Glenwood Avenue. Had a leaf collection discussion with Cherry Hill and Pennsauken. May consider having the Borough purchase brown bags for leaves.

Mrs. Brouse-Breakfast with Santa, Parade and tree lighting went well. Visit Santa at his house on the weekends in Decenter. Re Organization meeting will be on January 7th at 7:30 and photos before for council. No meeting on December 24th. JoAnne retirement dinner on December 18th, Brush and Debris pick up will be on Wednesday as least until the end of the year.

Mrs. Moules-End of Year resolutions of the agenda.

Mayor- Meeting with Shade Tree Commission on Monday
 Grand Opening of Queen Ester Treasures, 29 W Park Avenue on Saturday at 12:00
 Working with Mara regarding redevelopment areas.
 TAP grant kick off meeting will be on December 17th.

OLD BUSINESS

NEW BUSINESS

DISCUSSION- Health Insurance Cost. JIF will provide meetings and updates.

Resolutions to be read by consent agenda: On a motion of Mr. Sperrazza and second of Mr. Fitzgerald, Council approved the following resolutions by Consent Agenda.

R18-153
RESOLUTION OF THE BOROUGH OF MERCHANTVILLE,
COUNTY OF CAMDEN AND STATE OF NEW JERSEY CANCELING 2018 BUDGET
APPROPRIATIONS WITH UNEXPENDED BALANCES

WHEREAS, the attached schedule indicates those budget accounts with unexpended balances; and

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be credited to Current Fund Surplus;

Streets & Roads Salary /Wages	8-01-26-765-100	20,000.00
Employee Health Insurance	8-01-23-733-000	30,000.00
Police Overtime	8-01-25-745-108	10,000.00
	TOTAL	60,000.00

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Merchantville, County of Camden, New Jersey, that the attached listed unexpended balances of the Current Fund and Trust Fund are hereby canceled.

December 10, 2018

R18-154
RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN
AND STATE OF NEW JERSEY AUTHORIZING 2018 BUDGET TRANSFERS

WHEREAS, there are certain 2018 Budget Appropriations of the Borough of Merchantville with balances insufficient to meet requirements for operating Borough Affairs as indicated on the attached schedule; and

WHEREAS, there are 2018 Budget Appropriations with unexpended balances that are not needed for such purposes; and

WHEREAS, Revised Statutes 40A:4-59 provides for Transfers to those accounts having insufficient balances:

<u>Operating Budget Description</u>	<u>Account Number</u>	<u>Transfer Out</u>	<u>Transfer In</u>
Solid Waste Disposal/Tipping	8-01-32-837-251		4,000.00
Emergency Management Relocation	8-01-25-747-253		7,588.16
Streets & Roads Contracted Services	8-01-26-765-256		9,000.00
Legal Litigation Services	8-01-20-712-252		1,000.00
Building & Grounds Salary/Wages	8-01-26-772-100		500.00
Animal Control Regulation	8-01-27-788-251		400.00
Telecom	8-01-31-450-000		511.84
Streets & Roads Salary /Wages	8-01-26-765-100	4,000.00	

Police Salary/Wages	8-01-25-745-100	10,000.00	
Social Security	8-01-36-845-302	5,000.00	
Code Enforcement Search/Lien	8-01-22-735-254	2,000.00	
Police Parking Attendant	8-01-25-745-109	2,000.00	
	TOTAL	23,000.00	23,000.00

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Merchantville that the following transfers are hereby approved as indicated on the above schedule.

**R18-155
RESOLUTION FOR THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN
AND STATE OF NEW JERSEY AGREEMENT FOR THE PROVISION OF BRINE**

This Agreement is made this 10th day of December, 2018 by and between the City of Gloucester (hereafter "City") and the Borough of Merchantville (hereafter "Buyer").

WHEREAS, the City has the means of producing brine, specifically water containing 23.3% NaCl with a 6.0 degrees freeze point; and

WHEREAS, the City is able to produce amounts beyond what it presently needs; and

WHEREAS, the Buyer has a need for brine.

NOW, THEREFORE, BE IT AGREED as follows:

1. The City will sell to Buyer such quantity of brine as the Buyer may require at a cost of \$0.42 per gallon.
2. Buyer acknowledges that it is one of many purchases and the brine will be provided on a first ordered basis or allocated among buyers in the City's sole discretion.
3. To place an order, Buyer's representative will contact the City by phone at 856-456-0169 or 609-820-9171 at least 12 hours prior to the desired pick-up. City shall provide Buyer with a time frame for Buyer to pick-up the brine and will provide personnel to effectuate the transfer of the brine to Buyer's vehicle.
4. The brine is sold without warranty or guarantee of any kind whatsoever.
5. The City makes no representations as to the efficiency or usefulness of the brine.
6. The Buyer shall, when picking up the brine, present the City's representative with a proper Purchase order or authorization which the City representative shall execute with true and correct information which Purchase Order or authorization will be processed for payment which is to be made within 30 days of supplying the brine.

**R18-156
RESOLUTION CERTIFYING A LIEN AGAINST CERTAIN PROPERTIES
FOR COSTS INCURRED BY THE BOROUGH OF MERCHANTVILLE
IN ACCORDANCE WITH THE PROPERTY MAINTENANCE CODE**

WHEREAS, in accordance with Chapter 3 of the Code of the Borough of Merchantville entitled the "Property Maintenance Code", notice of noncompliance was sent to the below properties,

WHEREAS, said property owners did not comply with said notice and the Merchantville Public Works Department was ordered to abate the violations; and

WHEREAS, it is the desire of this Governing Body, in accordance with Chapter 60B of the Code of the Borough of Merchantville, to certify said costs incurred by the Merchantville Public Works Department as a lien against the properties; in accordance with Chapter 3 of the Code of the Borough of Merchantville.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Merchantville, County of Camden, State of New Jersey, that the following lien is hereby certified as against the property as noted in accordance with Chapter 3 of the Code of the Borough of Merchantville:

320 West Maple Ave \$271.05

BE IT FURTHER RESOLVED that the Borough Clerk shall forward a certified copy of this resolution to the owner(s) of the subject property.

BE IT FURTHER RESOLVED that the Tax Collector shall be responsible for collection of the amounts herein certified.

RESOLUTION NO. R18-157
SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFITS FUND
RESOLUTION to RENEW

WHEREAS, a number of public entities in the State of New Jersey have joined together to form the **Southern New Jersey Regional Employee Benefits Fund**, hereafter referred to as "FUND", as permitted by N.J.S.A. 11:15-3, 17:1-8.1, and 40A:10-36 et seq., and;

WHEREAS, the FUND was approved to become operational by the Departments of Insurance and Community Affairs and has been operational since that date, and;

WHEREAS, the statutes and regulations governing the creation and operation of a joint insurance fund, contain certain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a FUND;

WHEREAS, the governing body of the Borough of Merchantville, hereinafter referred to as "LOCAL UNIT" has determined that membership in the FUND is in the best interest of the LOCAL UNIT.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the LOCAL UNIT hereby agrees as follows:

- i. Become a member of the FUND for the period outlined in the LOCAL UNIT's Indemnity and Trust Agreements.
- ii. Will participate in the following type (s) of coverage (s):
 - a.) Health Insurance and/or Prescription Insurance and/or Dental Insurance as defined pursuant to N.J.S.A. 17B:17-4, the FUND's Bylaws, and Plan of Risk Management.
- iii. Adopts and approves the FUND's Bylaws.
- iv. Execute an application for membership and any accompanying certifications.

BE IT FURTHER RESOLVED that the governing body of the LOCAL UNIT is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the FUND as required by the FUND's Bylaws, and to deliver these documents to the FUND's Executive Director with the express reservation that these documents shall become effective only upon:

- i. Approval of the LOCAL UNIT by the FUND.
- ii. Receipt from the LOCAL UNIT of a Resolution accepting assessment.
- iii. Approval by the New Jersey Department of Insurance and Department of Community Affairs.

**R18-158
RESOLUTION FOR THE BOROUGH OF
MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW
JERSEY, FOR DELAWARE VALLEY REGIONAL PLANNING COMMISSION**

WHEREAS, Borough of Merchantville is receiving funding for planning grant dollars from the Delaware Valley Regional Planning Commission (DVRPC); and

WHEREAS, Borough of Merchantville understands the grant amount requested must provide a 20% local match of the total project cost while at least 5% must cover administration of the grant through in-kind services; and

WHEREAS, Borough of Merchantville understands that the 20% local match can be either cash or in-kind services; and

WHEREAS, Borough of Merchantville fully understands the requirements including mandatory meetings and attachments; and

WHEREAS, Borough of Merchantville fully understands the federal contracting process and rules as outlined in Uniform Guidance 2 CFR 200 if awarded the planning grant dollars; and

WHEREAS, Borough of Merchantville fully understands that noncompliance with federal procurement rules and DVRPC contracting parameters will result in the loss of TCDI funds;

NOW, THEREFORE, BE IT RESOLVED that Borough of Merchantville **HEREBY AUTHORIZES** Mayor Edward F. Brennan to sign and execute the agreement DVRPC for a TCDI planning grant;

**R18-159
RESOLUTION CERTIFYING A LIEN AGAINST CERTAIN PROPERTIES
FOR COSTS INCURRED BY THE BOROUGH OF MERCHANTVILLE IN ACCORDANCE WITH THE
PROPERTY MAINTENANCE CODE**

WHEREAS, in accordance with Chapter 60B of the Code of the Borough of Merchantville entitled the "Property Maintenance Code", the following property: 700-702 W Maple Avenue, Merchantville, was not habitable and

WHEREAS, the residents of 700-702 W Maple Avenue were placed in a hotel until the violations were corrected at a cost as follows and this bill has not been paid by the owner:

Holiday Inn Express – 2 rooms	\$8,426.16
10/05/18 - 11/08/18	
Total	\$8,426.16

WHEREAS, it is the desire of this Governing Body, in accordance with Chapter 60B of the Code of the Borough of Merchantville, to certify said costs incurred as a lien against the property known as 700-702 West Maple Avenue in accordance with Chapter 60B of the Code of the Borough of Merchantville.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Merchantville, County of Camden, State of New Jersey, that the following lien is hereby certified as against the property as noted in accordance with Chapter 60B of the Code of the Borough of Merchantville:

700-702 W. Maple Avenue, Merchantville

BE IT FURTHER RESOLVED that the Borough Clerk shall forward a certified copy of this resolution to the owner(s) of the subject property.

BE IT FURTHER RESOLVED that the Tax Collector shall be responsible for collection of the amounts herein certified.

R18-160

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY APPROVING A CONTRACT WITH THE TEAMSTERS LOCAL UNION NUMBER 676 AND AUTHORIZING THE EXECUTION OF ALL DOCUMENTS NECESSARY TO IMPLEMENT SAID CONTRACT

WHEREAS, the Borough of Merchantville (hereinafter "Merchantville") is a municipal entity organized under the laws of the State of New Jersey and located in Camden County; and

WHEREAS, after negotiations, Merchantville and the Teamsters Local Union No. 676 wish to enter into an contract covering the period of time commencing January 1, 2016 through December 31, 2019; and

WHEREAS, Merchantville and the Teamsters Local Union No. 676 have agreed to the terms and conditions of this Contract; as so stated in the document attached hereto as Exhibit "A"; and

WHEREAS, it is the intention of the Borough Council of Merchantville to authorize the Mayor to execute the attached Contract and the Borough Clerk to attest on behalf of the Borough of Merchantville;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Merchantville, County of Camden, State of New Jersey, that the Contract, by and between the Borough of Merchantville and the Teamsters Local Union No. 676, be and hereby is approved; and

AND BE IT FURTHER RESOLVED that Edward F. Brennan, Mayor of the Borough of Merchantville, and Denise Brouse, Borough Clerk of the Borough of Merchantville be and hereby are authorized to execute the Contract, and all other documents necessary to implement said Contract on behalf of the Borough of Merchantville.

**R18-161
RESOLUTION**

RESOLVED that the Report of the Department of Accounts and Auditing be accepted and spread upon the minutes and the Treasurer be is hereby authorized to pay bill approved therein.

CURRENT FUND		REVENUE	BUDGET
CHECKS CURRENT FUND			
	2018 BUDGET	\$ 1,623.40	\$ 90,232.15
	GRANTS		\$ 981.36
	PFRS		
	PERS		
	DEBT SERVICE		
	BOARD OF EDUCATION*		
	CAMDEN COUNTY		
WIRE TRANSFERS PAYROLL	11/9/18-12/7/18		\$ 193,633.53
WIRES / MANUAL CHECKS			\$ 17,542.52
TOTAL CURRENT		\$ 1,623.40	\$ 302,389.56
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SEWER UTILITY			
CHECKS SEWER FUND			
	2018 BUDGET		\$ 102,918.50
	DEBT SERVICE		
WIRE TRANSFERS PAYROLL	11/9/18-12/7/18		\$ 6,996.48
WIRE NJEIT LOAN			
WIRES /MANUAL CHECKS			
TOTAL SEWER		\$ -	\$ 109,914.98
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GENERAL CAPITAL FUND			
CHECK CAPITAL FUND			\$ 10,109.45
MANUAL CHECK			\$ 2,758.81
WIRE TRANSFERS PAYROLL	11/9/18-12/7/18		
TOTAL CAPITAL		\$ -	\$ 12,868.26
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TRUST FUND			
CHECK TRUST OTHER FUND		150	\$ 2,444.65
WIRE TRANSFERS PAYROLL	11/9/18-12/7/18		\$ 14,312.87
WIRES / MANUAL CHECKS			\$ 4,574.54
TOTAL TRUST		\$ 150.00	\$ 21,332.06
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SEWER CAPITAL FUND			
CHECK SEWER CAPITAL			
MANUAL CHECKS			
WIRE TRANSFERS PAYROLL			
TOTAL SEWER CAPITAL		\$ -	\$ -
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ANIMAL TRUST FUND			
ANIMAL TRUST CHECK			\$ 350.00

TOTAL ANIMAL TRUST	\$	-	\$	350.00
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TOTAL BILL LIST & MANUAL CHECKS/WIRE	\$	1,773.40	\$	446,854.86
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GRAND TOTAL	\$	448,628.26
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FINANCIAL REPORTS

PAYMENT OF BILLS R18-161 On the motion of Mr. McLoone and second of Mr. Sperrazza **Bills were approved.**

PRIVATE SESSION

ANNOUNCEMENTS

PRIVATE SESSION

ADJOURNMENT: On the motion of Mr. Kidd and second of Mr. Fitzgerald the meeting was adjourned at 7:56 P.M.

Denise Brouse, Borough Clerk