

Merchantville, NJ December 11, 2017

A regular meeting of Borough Council was held at 7:30 PM, Monday, December 11, 2017. Mayor Ted Brennan presided. Pledge of Allegiance and Silent Prayer were observed. Announcement was made that the meeting had been advertised in accordance with the regulations prescribed by the "Open Public Meetings Act".

ROLL CALL:

Council Present: Swann, Kidd, Grasso, Sperrazza and McLoone. Attorney Higgins, Clerk Brouse, CFO Moules were present.

PUBLIC

Maureen McLoone-17 E Chestnut-President of Historical Society-piece of W. F. McAllister-Mayor-Pitcher Missile from WWI-in 7 years we will be 150 years old, consider an activity and start planning process. Would like to have a historic resource display and scan area.

Marvin Gaskill-102 E Chestnut Avenue-Confirmation from fire inspectors-landlord meeting held said that landlord and building inspection would be done at one time. Can we now consolidate and stream line paperwork.

Mayor spoke regarding streamlining departments.

Michael's Liquor -11 W Park Avenue-extended liquor store hours-regular 12-6-Sunday 10-8

APPROVAL OF MINUTES-On a motion of Mr. Kidd and second of Mr. Sperrazza, Council approved the caucus meeting minutes of 10/23/17. On a motion of Mr. Grasso and second of Mr. Kidd), Council approved the regular meeting minutes of 11/13/17.

ENGINEER REPORT-Mayor gave Cedar Avenue project update and review. Hope to have road paved by December 22nd.

CORRESPONDENCE**COUNCIL REPORTS**

Ms. Swann-Chicken met and no issues and they discussed winter safety. Shade Tree-tree trimmer has been aggressive, what are the rules for PBU trimming. Mr. Sperrazza will provide PBU trimming information to the commission.

Mr. Kidd-PB/ZB meets tomorrow, 1 application on Leslie Avenue and voting on West End redevelopment. Green team met twice-share google drive working on things to do as a community. Maybe partnership with Pennsauken. Met with school board and set a working relationship, good first step. Met with Roy re recycling bins, trash in recycling bins. Single Stream special small lids on cans. Consider a recycle dumpster.

Mr. Grasso-Court report 11,656.84, 255 added, 397 disposed. Police-different times, working turkey trot & parade went well, Officer Disability pension. Officer on administrative leave until further notice. Detective Sgt. Grassia and Chief conducting interviews. November 1427 calls, 191 traffic, 50 parking, 9 criminal arrests, parking meters bagged. Public Events-parade-biggest ever, Breakfast with Santa and Mrs. Claus well attended, car show-working on website and publicity moving forward. Mayor thanked Mr. Grasso.

Mr. Sperrazza-Joint code and fire report. 161 calls for the year, no equipment issues, 151 cert, 3 complaints, 33 resale. HPC no app. 3 interviews for department code enforcement. Community Champions taking off, \$16,800 so far, lost revenue has been made up.

Mr. Higgins-abandon properties-banks have been moving properties more quickly as a result of our efforts.

Mr. McLoone-PW 24 tons, 124 tons a year, 2 sewer calls, Washer/dryer at the CC, working on signs. Worked with Eagle Scout projects, got salt, did well with storm leaf schedule for season-week long. Stage area around Santa House looks great.

Mayor-Gazebo is finished-planters will be made.

Clerk

OLD BUSINESS

DISCUSSION- Sign Ordinances-A frame signs and flags. Mr. Patti will look at curb distance in sidewalk areas.

DISCUSSION-Dog Park

NEW BUSINESS

Resolutions to be read by consent agenda: On a motion of Mr. Grasso and second of Mr. Kidd, Council approved the following resolutions by consent agenda:

R17-127

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY REQUESTING APPROVAL OF ITEMS OF REVENUE

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an appropriation for the equal amount;

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Merchantville, in the county of Camden, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget of the year 2017 in the sum of \$ **4,298.58**, which is now available as a revenue from the State Pursuant to the provision of the statute, and

BE IT FURTHER RESOLVED that the like sum of \$ **4,298.58** is hereby appropriated under the caption Special items of General Revenue; and

BE IT FURTHER RESOLVED that the above is a result of grants of \$ **4,298.58** from:

Recycling Tonnage Grant – Hazardous Waste

4,298.58

TOTAL

4,298.58

R17-128
**RESOLUTION FOR THE BOROUGH OF MERCHANTVILLE,
COUNTY OF CAMDEN STATE OF NEW JERSEY ADOPTING
MITIGATION PLAN FOR FOUR NEW JERSEY COUNTIES**

WHEREAS the Mayor and Council recognize the threat that natural hazards pose to people and property within the Borough of Merchantville and are desirous of adopting the Mitigation Plan for Four New Jersey Counties and;

WHEREAS the Borough of Merchantville is adopting this Mitigation Plan for Merchantville; and

WHEREAS Merchantville Borough has participated in the preparation of the Mitigation Plan for Four New Jersey Counties, a multi-jurisdictional, multi-hazard mitigation plan in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS the Mitigation Plan for four New Jersey Counties include:

The Regional Hazard Mitigation Plan and Annexes that include summary information common to all participating jurisdictions in the four county region, and

The Merchantville Borough Appendix that identifies mitigation goal, strategies, and measures specifically for the Borough of Merchantville to reduce or eliminate long-term risk to people and property from the impacts of future hazard events and disasters; and

WHEREAS adoption by the Mayor and Council, be it resolved by the Borough of Merchantville, Camden County, New Jersey, that:

The Mayor and Council adopts the Mitigation Plan for four New Jersey Counties and the Borough of Merchantville Appendix including authorizing the formation and duties of the Merchantville Borough Hazard Mitigation Working Group (Working Group) as follows:

The Working Group shall be convened by the Merchantville Borough Emergency Management Coordinator and will include representatives of the following departments, agencies, and organizations and other interested parties;

- a. Merchantville Borough, Deputy Emergency Management Coordinator
- b. Merchantville Borough, Administrator/Municipal Clerk
- c. Merchantville Borough, Chief
- d. Merchantville Borough, Public Works Manager
- e. Merchantville Borough, Fire Protections Sub code Official

The Working Group shall convene to conduct plan implementation and maintenance activities as identified in the Regional Hazard Mitigation plan and Merchantville Borough Appendix including monitoring, evaluation, and updating the Merchantville Borough Appendix and providing annual reports to the Mayor and Council of the Borough of Merchantville and the Camden County office of Emergency Management.

NOW, THEREFORE BE IT FURTHER RESOLVED, that this plan is adopted at the regular council meeting of the Mayor and Council of the Borough of Merchantville on December 11, 2017; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are authorized to execute any and all documents necessary to effectuate this contract.

R17-129
**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN,
STATE OF NEW JERSEY AUTHORIZING THE BOROUGH TO REDUCE A
PERCENTAGE OF THE 2017 HEALTH CONTRIBUTION**

WHEREAS, the Borough Council of the Borough of Merchantville received notice that the joint insurance provided a dividend for the Borough of Merchantville; and

WHEREAS, Mayor and Council determined that the employees who have health coverage within the Borough and have contributed the required contribution to the fund will be given a reprieve for month contribution where the aggregate total does not exceed 4,050.00; and

NOW, THEREFORE, BE IT RESOLVED, the Borough Council of the Borough of Merchantville have determined that this reduction will be in the form of a reduction to the contribution cost through the payroll for December.

**R17-130
RESOLUTION OF THE BOROUGH OF MERCHANTVILLE,
COUNTY OF CAMDEN AND STATE OF NEW JERSEY CANCELING
2017 BUDGET APPROPRIATIONS WITH UNEXPENDED BALANCES**

WHEREAS, the attached schedule indicates those budget accounts with unexpended balances; and

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be credited to Current Fund Surplus;

Solid Waste Disposal/Tipping	7-01-32-837-251	8,000.00
Planning Board/Zoning Officer S&W	7-01-21-720-100	3,500.00
Legal Services Other Expense	7-01-20-712-300	3,500.00
Electricity	7-01-31-430-000	5,000.00
Gasoline	7-01-31-460-000	5,000.00
	TOTAL	25,000.00

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Merchantville, County of Camden, New Jersey, that the attached listed unexpended balances of the Current Fund and Trust Fund are hereby canceled.

**R17-131
RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY
OF CAMDEN AND STATE OF NEW JERSEY NOTIFYING
COUNCIL THAT THE VENDOR IS OVER THRESHOLD**

WHEREAS local public contacts law requires that a contracting unit shall solicit quotations or bids when purchasing exceeds the threshold; and

WHEREAS the Borough of Merchantville did not anticipate the cost for the vendor, Nat Alexander Company Inc. and it has exceed the threshold;

NOW, THEREFORE, IT IS HEREBY RESOLVED that this resolution is to acknowledge that council has been made aware of this information for the 2017 year and that all pay to play requirements have been completed by the vendor.

**R17-132
RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN
AND STATE OF NEW JERSEY AUTHORIZING 2017 BUDGET TRANSFERS**

WHEREAS, there are certain 2017 Budget Appropriations of the Borough of Merchantville with balances insufficient to meet requirements for operating Borough Affairs as indicated on the attached schedule; and

WHEREAS, there are 2017 Budget Appropriations with unexpended balances that are not needed for such purposes; and

WHEREAS, Revised Statutes 40A:4-59 provides for Transfers to those accounts having insufficient balances:

<u>Operating Budget Description</u>	<u>Account Number</u>	<u>Transfer Out</u>	<u>Transfer In</u>
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Code Enforcement Other Expense	7-01-22-735-291		2,500.00
Planning Board/Zoning Official S & W	7-01-21-720-100	2,500.00	
Sewer Utility Other Expense	7-07-55-505-501		3,000.00
PSA Agreement	7-07-55-510-501	3,000.00	
	TOTAL	5,500.00	5,500.00

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Merchantville that the following transfers are hereby approved as indicated on the above schedule.

R17-133

**BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN, STATE OF NEW JERSEY,
GOVERNOR’S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FORM 1B**

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Borough Council of the Borough of Merchantville, County of Camden, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Borough Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Camden;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Merchantville, County of Camden, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the Merchantville Municipal Alliance grant for fiscal year 19__ in the amount of:

DEDR	\$ 7,966.61	
Cash Match	\$ 1,991.65	
In-Kind	\$ 5,974.96	Total \$15,933.22
2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

R17-135

CHANGE ORDER NUMBER ONE TO PAVING PLUS LLC, AND PAYMENT NUMBER ONE FOR THE RECONSTRUCTION OF GILMORE AND CEDAR AVENUE, PHASE 2 IN THE BOROUGH OF MERCHANTVILLE, COUTY OF CAMDEN, STATE OF NEW JERSEY

WHEREAS, it was necessary to make changes in the scope of work to be done on the Cedar Avenue, Phase 2 project in the Borough of Merchantville, Camden County, New Jersey;

WHEREAS, a change Order was developed to itemize and authorize those changes; See attachment A for Paving Plus LLC, PO Box 508 Franklinville, NJ 08322;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Merchantville that the following Change Order, which is considered to be change order number one (1), is hereby authorized and approval is hereby

granted to revise the contract amount from \$161,854.75 to the change order decrease amount of (\$1,064.00) for a total contract of \$160,790.75. Payment number one (1) in the amount not to exceed, \$56,824.57.

Payment of Bills-On a motion of Mr. McLoone and second of Mr. Kidd, council approved the payment of bills.

**R17-134
RESOLUTION**

RESOLVED that the Report of the Department of Accounts and Auditing be accepted and spread upon the minutes and the Treasurer be is hereby authorized to pay bill approved therein.

CURRENT FUND		REVENUE	BUDGET
CHECKS CURRENT FUND	2016 BUDGET		\$
	2017 BUDGET	648.02	89,824.91
	GRANTS		\$
	PFRS		23,863.59
	PERS		
	DEBT SERVICE		
	BOARD OF		
	EDUCATION*		
	CAMDEN COUNTY		
WIRE TRANSFERS			\$
PAYROLL	11/24/17-12/8/17		125,659.49
			\$
WIRES / MANUAL CHECKS			57,613.54
		\$	\$
	TOTAL CURRENT	648.02	296,961.53
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SEWER UTILITY			
CHECKS SEWER FUND	2016 BUDGET		\$
	2017 BUDGET		103,027.77
	DEBT SERVICE		
WIRE TRANSFERS			\$
PAYROLL	11/24/17-12/8/17		7,221.10
WIRE NJEIT LOAN			
WIRES /MANUAL CHECKS			
		\$	-
	TOTAL SEWER		110,248.87
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GENERAL CAPITAL FUND			
CHECK CAPITAL FUND		\$	16,855.93
			\$
MANUAL CHECK			4,570.31
WIRE TRANSFERS			
PAYROLL	11/24/17-12/8/17		

		\$	-	\$
	TOTAL CAPITAL			21,426.24
TRUST FUND				
	CHECK TRUST OTHER FUND			\$ 2,970.00
	WIRE TRANSFERS		\$	
	PAYROLL	11/24/17-12/8/17	16,594.00	
	WIRES / MANUAL CHECKS			\$ 6,841.11
	TOTAL TRUST	\$	-	\$ 26,405.11
SEWER CAPITAL FUND				
	CHECK SEWER CAPITAL			
	MANUAL CHECKS			
	WIRE TRANSFERS			
	PAYROLL	11/24/17-12/8/17		
	TOTAL SEWER CAPITAL	\$	-	\$ -
ANIMAL TRUST FUND				
	ANIMAL TRUST CHECK		\$ 4.20	
	TOTAL ANIMAL TRUST	\$	-	\$ 4.20
	TOTAL BILL LIST & MANUAL CHECKS/WIRE	\$	648.02	\$ 455,045.95
	GRAND TOTAL			\$ 455,693.97

ANNOUNCEMENTS-Thanks all, last meeting of 2017, keep up hardwork, keep it up & move Borough forward thank you for assistance. Thanks for press, Thanks to Mr. Higgins, Mrs. Brouse, Mrs. Moules. Merry Christmas

ADJOURNMENT: On the motion of Mr. Grasso and second of Mr. Sperrazza the meeting was adjourned at 8: P.M.

Denise Brouse, Borough Clerk