

Merchantville, NJ June 12, 2017

A regular meeting of Borough Council was held at 7:30 PM, Monday, June 12, 2017. Mayor Ted Brennan presided. Pledge of Allegiance and Silent Prayer were observed. Announcement was made that the meeting had been advertised in accordance with the regulations prescribed by the "Open Public Meetings Act".

ROLL CALL:

Council Present: Swann, Kidd, Sperrazza, McLoone and Perno (7:38). Attorney Higgins, Clerk Brouse, CFO Moules were present.

PUBLIC

Marvin Gaskill-102 E Chestnut Avenue.-Where will the public auction for the sale of the gazebo be listed? On the website, Retrospect and Facebook page. Can the Borough allow the pickup of the gazebo to be within five business days instead of five days, (yes), what equipment is allowable on the concrete work? Received a bill for \$600.00 for tenants, \$90.00 fire inspection and next year state inspection. Palmyra hires an inspector for \$75.00 per unit, if no violations, next inspection is skipped. Council should consider these changes. Bills are five times for water and sewer. Poor should not be charged these fees. Use cameras for one inspector, no need for two people.

Mayor stated that they will look into it.

Greg Lavardara-1 Morris Street, 43 S. Centre Street, trash collection in business district in summer, can it be done differently? Some food establishments are not as careful and the smell is awful especially in the summer. The entire downtown smells at times. Haddonfield trash gets picked up every day in their business district. Was Haddonfield funded through the business district? Can a discussion be started? Would like to take part in helping with the solution. Start an open dialogue. Lingering stains and smells that are on the sidewalk. Possibly staggered collection?

APPROVAL OF MINUTES-On a motion of Mr. Kidd and second of Mr. Sperrazza, Council approved the Caucus meeting minutes of 4/24/17 and the Council meeting minutes of 5/8/17. On a motion of Mr. Sperrazza and second of Mr. McLoone, Council approved the special meeting minutes for 4/27/17. On a motion of Mr. Sperrazza and second of Mr. Kidd, Council approved the Caucus meeting minutes for 5/22/17.

ENGINEER REPORT- Engineer provided written report

CORRESPONDENCE**COUNCIL REPORTS**

Ms. Swann- Nothing for Shade tree. Business association-trash has been the topic. Indian restaurant opened today. Mystic May has had a wonderful impact on business. Toy and Collectible show next, September 23rd, Masquerade Ball in October, Birthday celebration was successful.

Mr. Kidd- Parks and playgrounds getting ready to go. New resurfacing done this week. Planning-2 apps for sub divisions, E Rogers and Centre/Locust. Green team-having discussion and set meeting, will set up a booth at the farmer's market. Chicken meeting was held-no issues, chicken found in Pennsauken and the committee has helped.

Mr. Sperrazza-Fire Dept.-16 calls, 84 for year, no app issues, Code-6 resales, 14 property maintenance, 1 Business application, aggressively addressing abandoned properties.

Mr. McLoone-PW-4 sewer calls, pot holes, emergency repair at Morris/Chestnut. Bucket truck is in operation, Sand dropped at Volley Ball court-trees trimmed and removed, set up Nelson for trees, remind residents that brush should be in brown bags or trash cans to save disposal costs. HPC on Tuesday, signs approved.

Mr. Perno-Audit-clean no findings, it will be provided at the July meeting-bills, Thanks Denise, Tim, Kevin, Bill and Dan regarding the abandoned property progress. Improvement Authority Resolution on the agenda for the Community Center project. Consider reviving police/fire-baseball game

Andrew/Tim/Dan will work to amend ordinance to incorporate Air B & B's

Clerk-Park and Playgrounds and playground matting project

NEW BUSINESS

DISCUSSION Air B & B

DISCUSSION Storm Drain Clean Out options-talk at a later date

APPROVAL Use of Facility for Market Off Centre/Task Force-On a motion of Mr. Sperrazza and second of Ms. Swann, Council approved the use of facility for Market Off Centre/Task Force.

APPROVAL Use of Facility for American Legion Walk-On a motion of Mr. Sperrazza and second of Ms. Swann, Council approved the use of facility for American Legion Walk.

Resolutions to be read by consent agenda: On a motion of Mr. Kidd and second of Mr. Sperrazza, Council approved the following resolutions by consent agenda:

R17-74

RESOLUTION TO RENEW ABC PLENARY RETAIL CONSUMPTION LICENSE

WHEREAS, MANASUR INC., 2 South Centre Street has applied for renewal of their Plenary Retail Consumption License for the year ending June 30, 2017 and applications have been filed with checks to the Borough of Merchantville in the amount of \$1,250.00 each and checks to the State Division of Alcoholic Beverage Control in the amount of \$200.00 each; and

WHEREAS, Councilor Swann, Director of the Department of Records and Licenses, has reported that the licensed premises were inspected to ascertain that they comply with all pertinent health and safety laws and regulations, and that he recommends the granting of said licenses; and

WHEREAS, the Borough Clerk has reported that the legal preliminaries have been strictly complied with;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council be and is hereby authorized to issue a Plenary Retail Consumption License #0424-33-003-007 to MANASUR INC.

R17-75

RESOLUTION AUTHORIZING THE BOROUGH OF MERCHANTVILLE TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE CAMDEN COUNTY IMPROVEMENT AUTHORITY FOR PROJECT MANAGEMENT SERVICES

WHEREAS, the Borough of Merchantville and the Camden County Improvement Authority, desire to enter into a Shared Services Agreement for project management of construction projects; and

WHEREAS, the Borough of Merchantville has determined that it is in the best interests of the Borough to participate in a shared services agreement to manage construction projects within the Borough of Merchantville.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Merchantville that the Borough be and is hereby authorized to enter into a shared services agreement that the Mayor will execute and the Borough Clerk will attest.

R17-76**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN
AND STATE OF NEW JERSEY REQUESTING APPROVAL OF ITEMS OF REVENUE**

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an appropriation for the equal amount;

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Merchantville, in the county of Camden, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget of the year 2017 in the sum of \$ **7,266.82**, which is now available as a revenue from the State Pursuant to the provision of the statute, and

BE IT FURTHER RESOLVED that the like sum of \$ **7,266.82** is hereby appropriated under the caption Special items of General Revenue; and

BE IT FURTHER RESOLVED that the above is a result of grants of \$ **7,266.82** from:

Solid Waste Administration – 2017 Clean Communities Grant	7,266.82
TOTAL	7,266.82

R17-77**RESOLUTION AUTHORIZING ADVANCE PAYMENT TO
PATRICIA FIELDS FOR THE 2017 PARKS AND RECREATION PROGRAM**

WHEREAS, N.J.S.A. 40A:5-16.1 permits the governing body of any local unit to authorize payment in advance toward expenses for authorized expenditures for Borough programs; and

WHEREAS, Patricia Fields of the Borough of Merchantville will need funds to purchase supplies for the Parks and Recreation Program scheduled from June 26, 2017 through July 28, 2017; and

WHEREAS, the Treasurer has certified that funds are available from the 2016 Recreation budget, Parks and Playgrounds, not to exceed \$500.00 to provide advance expense payments; and

WHEREAS, the Borough will verify their expenses and any excess cash will be repaid to the Borough along with a detailed bill of items or demand, and the certification or affidavit required by N.J.S.A. 40A:5-16 shall be submitted within 10 days after the completion of the Parks and Recreation Program for which the advance was made.

NOW, THEREFORE, BE IT RESOLVED that the treasurer is hereby instructed to make the above said payment to Patricia Field for Parks and Recreation Program expenses.

R17-78**RESOLUTION AUTHORIZING ENGINEER TO PREPARE BID DOCUMENTS
AND THE CLERK TO ADVERTISE FOR THE OPENING OF BIDS FOR THE
DOT MUNICIPAL AID FY 2015 GILMORE AVENUE ROADS PROJECCT II**

WHEREAS, the Borough has provided funding for the DOT Gilmore Avenue Roads Project, Phase II; and

WHEREAS, the Borough requires that a contract for these improvements be awarded for the project; and

WHEREAS, the Governing Body desires to have the improvements, for the approximate cost of the project as estimated by the Borough Engineer, to be performed by a contractor; and

WHEREAS, it is necessary for the Borough Engineer to perform the necessary professional services to prepare the bid documents for the improvements; and

WHEREAS, once the bid documents have been prepared by the Engineer and accepted by the Borough, the Borough Clerk is authorized to advertise for and open bids for the project; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Merchantville, in the County of Camden, State of New Jersey, hereby authorize the Borough Engineer to prepare the bid documents and the Clerk to advertise and receive bids for this project.

Payment of Bills-On a motion of Mr. Perno and second of Mr. Sperrazza, Council approved the payment of bills.

**R17-79
RESOLUTION**

RESOLVED that the Report of the Department of Accounts and Auditing be accepted and spread upon the minutes and the Treasurer be is hereby authorized to pay bill approved therein.

CURRENT FUND		REVENUE	BUDGET
CHECKS CURRENT FUND	2016 BUDGET		\$ 150.00
	2017 BUDGET	\$ 3,812.72	\$ 226,775.64
	GRANTS		\$ 4,133.00
	PFRS		
	PERS		
	DEBT SERVICE		
	BOARD OF EDUCATION*		
	CAMDEN COUNTY		
WIRE TRANSFERS PAYROLL	5/12/17-6/9/17		\$ 208,370.68
WIRES / MANUAL CHECKS			\$ 36,281.05
TOTAL CURRENT		\$ 3,812.72	\$ 475,710.37
SEWER UTILITY			
CHECKS SEWER FUND	2016 BUDGET		
	2017 BUDGET		\$ 121,662.55
	DEBT SERVICE		
WIRE TRANSFERS PAYROLL	5/12/17-6/9/17		\$ 6,449.69
WIRE NJEIT LOAN			
WIRES /MANUAL CHECKS			
TOTAL SEWER		\$ -	\$ 128,112.24
GENERAL CAPITAL FUND			
CHECK CAPITAL FUND			\$ 69,843.23
MANUAL CHECK			
WIRE TRANSFERS PAYROLL	5/12/17-6/9/17		
TOTAL CAPITAL		\$ -	\$ 69,843.23
TRUST FUND			
CHECK TRUST OTHER FUND			\$ 9,906.36
WIRE TRANSFERS PAYROLL	5/12/17-6/9/17		\$ 11,004.36
WIRES / MANUAL CHECKS			\$ 17,200.00
TOTAL TRUST		\$ -	\$ 38,110.72

SEWER CAPITAL FUND

CHECK SEWER CAPITAL

MANUAL CHECKS

WIRE TRANSFERS PAYROLL 5/12/17-6/9/17

	TOTAL SEWER CAPITAL	\$	-	\$	-
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ANIMAL TRUST FUND

ANIMAL TRUST CHECK

	TOTAL ANIMAL TRUST	\$	-	\$	702.40
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	TOTAL ANIMAL TRUST	\$	-	\$	702.40
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	TOTAL BILL LIST & MANUAL CHECKS/WIRE	\$	3,812.72	\$	712,478.96
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	GRAND TOTAL	\$	716,291.68		
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ANNOUNCEMENTS

PRIVATE SESSION-R17-80 Matters of Personnel- On a motion of Mr. Sperrazza and second of Mr. Perno, Council entered into Private Session

**R17-80
RESOLUTION OF THE BOROUGH OF MERCHANTVILLE,
COUNTY OF CAMDEN AND STATE OF NEW JERSEY
AUTHORIZING A PRIVATE SESSION OF COUNCIL**

Mr. Sperrazza offered the following resolution and moved its adoption:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Merchantville, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

Matters of Personnel

3. It is anticipated at this time that the above stated subject matter shall be made public.
4. This Resolution shall take effect immediately.

Seconded by Mr. Perno and adopted on roll call by the following vote:

	Yes	No	Abstain	Absent
Mr. Kidd	(x)	()	()	()
Mrs. Swann	(x)	()	()	()
Mr. Grasso	()	()	()	(x)
Mr. Sperrazza	(x)	()	()	()
Mr. McLoone	(x)	()	()	()
Mr. Perno	(x)	()	()	()

On a motion of Mr. Sperrazza and second of Mr. McLoone, Council voted to return to public session.

ADJOURNMENT: On the motion of Mr. McLoone and second of Mr. Kidd the meeting was adjourned at 9:44 P.M.

Denise Brouse, Borough Clerk