

Merchantville, NJ April 10, 2017

A regular meeting of Borough Council was held at 7:30 PM, Monday, April 10, 2017. Mayor Ted Brennan presided. Pledge of Allegiance and Silent Prayer were observed. Announcement was made that the meeting had been advertised in accordance with the regulations prescribed by the "Open Public Meetings Act".

**ROLL CALL:**

Council Present: Swann(7:33), Kidd, Sperrazza, McLoone and Perno. Attorney Higgins, Clerk Brouse, CFO Moules were present.

**PUBLIC-none**

**Discussion**-Regarding abandoned/vacant properties-Bill Watson reported that he has 3 lists, 16 vacant/abandoned 15-registered and 30-vacant. One property has been taken, two others on the way. 19 W Chestnut Avenue-duplex taken and have a buyer already, going to add list on google drive and offer it to anyone to purchase through St. Joseph's Carpenter Society.

**OATH OF OFFICE**-Stephen Morrone, Jr.

**PRESENTATION**-Merchantville School Report by Mr. Strong, the Website gives overview testing in 50% and working to improve those scores.

**APPROVAL OF MINUTES**-On a motion of Mr. Sperrazza and second of Mr. Kidd, Council approved the regular council minutes of 3/13/17.

**ENGINEER REPORT-attached**

**CORRESPONDENCE**-Vine Community-Thank you.

**COUNCIL REPORTS**

**Ms. Swann**- Shade tree-trimming done, PSE&G has the list but they have not started work, Trees will be planted for Earth day with MPWC, trimming is done when the volunteers are available. Public Events-Egg hunt-Thanks, April 22<sup>nd</sup> is cleanup day starting at Borough Hall and Wellwood Park.

**Mr. Kidd**- BOE report was presented by Mr. Strong. Mrs. Strader has a use of facility for tennis lessons later on the agenda.

**Mr. Sperrazza**-Thank you note for the fire department.

**Mr. McLoone**-PW- Commend PW Department for work during the last storm. Two incidents from Gold Metal took place within a week and we addressed them immediately and set a corrective action in place. Storm grate at 42 W. Maple, Mr. Higgins stated that it belongs to the property owner and they are required to maintain it. Property Maintenance issue.

**Mr. Perno**-Borough property audit done on police property as well as PW buildings, move Capital to emergency for both projects and do both.  
Budget-thanks for work Denise Moules and staff 5.4 increase.

Police Department-pill collection April 29<sup>th</sup>, we had two run/walks and egg hunt with no issues over the weekend. Foot patrols will begin in next few weeks mostly on weekends. (social media?)

**Clerk-FDS** available April 13<sup>th</sup>, JIF Webinars, Clean Up day April 22<sup>nd</sup>.

**OLD BUSINESS**

**DISCUSSION** Update on Redevelopment-send notice to Dan & Anthony & TAP Grant

**DISCUSSION** Sign Ordinance-working on & will have @ next meeting

**DISCUSSION** Public Works Plan-working on & will have @ next meeting

**DISCUSSION** Sidewalk Replacement Program-working documents-identify & renotece violations

**DISCUSSION** Abandoned/Vacant/Properties/Community Champions Program

**NEW BUSINESS**

**DISCUSSION**-Safety Management Joint Insurance Fund-\$1,500.00 safety funds given

**DISCUSSION**-West Maple Redevelopment Study-request for proposal study

**DISCUSSION**-Marketing Video-Why Merchantville is a great town to live in/hate has no home \$850.00 for video, \$85 per hour Waterfront Ventures

**DISCUSSION**-CDBG meeting with CCIA

**APPROVAL**- Use of Facility for Community Center Tennis Courts. On a motion of Mr. Kidd and second of Ms. Swann, Council approved the use of the Community Center Tennis Courts.

Resolutions to be read by consent agenda: On a motion of Mr. Sperrazza and second of Mr. McLoone Council approved the following resolutions by consent agenda:

**R17-57**

**MUNICIPAL BUDGET OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN, STATE OF NEW JERSEY FOR THE FISCAL YEAR 2017**

**BE IT RESOLVED**, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2017;

<b>Summary of General Section of Budget</b>	<b><u>Current Fund</u></b>
Municipal Purposes within "CAPS"	\$ 3,812,800.41
Municipal Purposes excluded from "CAPS"	\$ 559,356.78
Reserve for Uncollected Taxes	\$ 268,539.70
Total General Appropriations	\$ 4,640,696.89
Less: Anticipated Revenues	\$ 1,650,200.00
Amount to be Raised by Taxation	\$ 2,990,496.89

**BE IT FURTHER RESOLVED** that said Budget be published by title only in The Retrospect in the issue of April 14, 2017. The Governing Body of the Borough of Merchantville does hereby approve the following as the Budget for the year 2017;

Notice is hereby given that the Budget Resolution was approved by the Borough Council of the Borough of Merchantville, County of Camden, on April 10, 2017.

A Hearing on the Budget and Tax Resolution will be held at Borough Hall on May 8, 2017 at 7:30 o'clock PM at which time and place objections to said Budget resolution for the year 2017 may be presented by taxpayers or other interested parties.

**R17-58**  
**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE,**  
**COUNTY OF CAMDEN AND STATE OF NEW JERSEY,**  
**AUTHORIZING EMERGENCY REPAIR OF SANITARY SEWER MANHOLE AND ROAD**  
**REPAIR**

**WHEREAS**, an emergency has arisen with respect to a sewer manhole located near 206 Browning Road and Road repair work at the gutter area at West End Avenue, Merchantville; and

**WHEREAS**, in the interest of the health, safety and welfare of the citizens of the Borough of Merchantville, the Borough Council of the Borough of Merchantville and the Borough engineer deem it necessary that immediate repairs be made to said sanitary sewer manhole; and

**RE: STREET REPAIR BROWNING ROAD**

**I. CONCRETE**

- A. SAW CUT & REMOVE 8 X 8 CONCRETE PAD THAT HAS SUNK AROUND MAN HOLE. LOAD & HAUL AWAY
- B. DRILL & INSERT #4 REBAR RODS INTO SIDES OF EXISTING CONCRETE 18" ON CENTER. RODS TO BE 18" LONG
- C. REPOUR PAD AT EXISTING STREET THICKNESS (ESTIMATED AT 8") USING 4000 PSI CONCRETE WITH BROOM FINISH
- D. TRAFFIC CONTROL TO BE LIMITED TO CONES AND BARRIERS. NO PROVISIONS FOR POLICE ESCORT. COUNTY PERMITS IF NECESSARY BY OTHERS

MATERIAL, EQUIPMENT & LABOR = **\$5,250.00**

**RE: WEST END CONCRETE REPAIR**

**II. CONCRETE**

- A. REMOVE EXISTING 13 X 3 PORTION OF CONCRETE GUTTER. LOAD & HAUL AWAY
- B. DRILL & INSERT #4 REBAR RODS 12" ON CENTER ON STREET SIDE OF POUR
- C. REPOUR PAD AT EXISTING STREET THICKNESS USING 4000 PSI CONCRETE WITH BROOM FINISH. END & SIDES OF POUR TO MATCH EXISTING CONCRETE ELEVATIONS
- D. TRAFFIC CONTROL LIMITED TO CONES & BARRIERS

MATERIAL, EQUIPMENT & LABOR = **\$2,900.00**

JOB TOTAL **\$8,150.00**

***IF BOTH AREAS CAN BE COMPLETED TOGETHER = \$6,995.00***

**WHEREAS**, the Governing Body is satisfied that such a condition does exist;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough council of the Borough of Merchantville, that an emergency contract be awarded to JA Cuzzupe and Company, Inc. 650 Park Road, Cherry Hill, NJ 08034 in the amount not to exceed \$7,000.00.

**BE IT FURTHER RESOLVED**, by the Governing body of the Borough of Merchantville that since additional quotes are not immediately available, the requirement for three quotes be waived for this emergency situation in accordance with N.J.S.A. 40A:11-6; and

Ordinance for introduction on first reading. These ordinances will be considered for adoption at the public hearing to be held during the May 8<sup>th</sup> council meeting.

On a motion of Mr. Sperrazza and second of Ms. Swan, Council introduced the following Ordinance.

**ORDINANCE 17-05  
 MODEL ORDINANCE TO EXCEED THE MUNICIPAL BUDGET  
 APPROPRIATION LIMITS  
 AND TO ESTABLISH A CAP BANK  
 (N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 0.5% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Borough Council of the Borough of Merchantville in the County of Camden finds it advisable and necessary to increase its CY 2017 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Borough Council hereby determines that a 3.0% increase in the budget for said year, amounting to \$114,741.15 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS** the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Borough Council of the Borough of Merchantville, in the County of Camden, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2017 budget year, the final appropriations of the Borough of Merchantville shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$133,864.67, and that the CY 2017 municipal budget for the Borough of Merchantville be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be file with said Director within 5 days after such adoption.

**17-06  
 AN ORDINANCE FOR THE BOROUGH OF MERCHANTVILLE IN THE COUNTY OF  
 CAMDEN AND STATE OF NEW JERSEY ENTITLED  
 “SALARIES & COMPENSATION”**

**BE IT ORDAINED** by the Mayor and Council of the Borough of Merchantville as follows:

**SECTION 1.** The maximum annual salaries of the employees of the Borough of Merchantville are hereby established, in accordance with the following schedule for services performed during the year 2017 as of January 1, 2017.

<u>POSITION</u>	<u>SALARY</u>
Tax Clerk (Per Hour)	18.22
Accounts Payable Clerk (Per Hour)	12.54
Tax Assessor	9,364.00
Mayor	2,000.00
Member of Council	1,200.00
Borough Clerk/Registrar	62,500.00
Planning/Zoning Officer (Per Hour)	22.54
Code Enforcement Official (Per Hour)	22.54
Rental Registration Clerk (Per Hour)	10.82

Construction Official	13,000.00
Plumbing Sub-Code Official	3,600.00
Police Chief	113,923.00
Police Secretary	40,122.00
Police Special Officer (Per Hour)	15.00
Community Relations Officer (Per Hour)	20.45
School Traffic Guard (Per shift) School Year 2016-2017	12.50
School Traffic Guard (Per shift) School Year 2017-2018	13.00
Drug Alliance Coordinator	1,000.00
Meter Attendant (Per Hour – Start July 1)	13.00
Public Works Supervisor	54,700.00
Wastewater Collection Operator	3,000.00
Paid Fireman I	55,000.00
Paid Fireman II	35,000.00
Fire Official (\$3,000 flat rate plus Paid per Inspection by pay scale)	5,700.00
Fire Inspector (Paid per Inspection per pay scale)	3,800.00
Sound Recorder (Per Session)	50.00
Prosecutor	9,000.00
Public Defender	10,000.00
Clean Communities Worker (Per Hour – Start July 1)	8.44 - 9.00
Clean Communities Coordinator	1,000.00
Deputy Registrar	1,000.00
Public Works Temporary Worker (Per Hours – Start July 1)	9.00
Magistrate	9,500.00
Municipal Court Administrator	45,075.00
Deputy Court Administrator (Per Hour)	19.00
Municipal Alliance Summer Enrichment Program (per hour)	40.00
Parks and Playground Director	3,000.00
Parks and Playground Assistant Director	1,000.00
Parks and Playgrounds Counselor, First Year (Per Hour)	6.50
Parks and Playgrounds Counselor, Returning (Per Hour)	1.00 Over Prior Year Rate
Special DWI Session – Municipal Judge per session	500.00
Special DWI Session – Court Administrator (Per Hour)	43.56
Special DWI Session – Deputy Court Administrator (Per Hour)	33.40
Special DWI Session – Sound Recorder (Per Session)	50.00

**SECTION 2.** Wages to be paid to persons performing any other work except as described herein, and which employee or officer is not covered by a union contract, shall be paid the sum of minimum wage to \$20.00 per hour, with time and one-half for overtime when approved by the department head.

**SECTION 3.** Longevity was added to the above salaries in accordance with the following schedule. Longevity will be calculated in the base salary and no longer calculated separately.

**LONGEVITY SCHEDULE FOR FULL-TIME EMPLOYEES HIRED PRIOR TO JANUARY 1, 1994:**

After 5 years through 10 years	2%
After 10 years through 15 years	3%
After 15 years through 20 years	4%

After 20 years through 23 years 5%

After 23 years 6%

**SECTION 4.** All ordinances and parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistencies only.

**SECTION 5.** This ordinance shall become effective twenty (20) days after publication thereof following final passage, and all salaries and compensation shall be retroactive to January 1, 2017 except where noted.

**Payment of Bills-**On a motion of Mr. Perno and second of Mr. Kidd, Council approved the payment of bills.

**R17-59  
RESOLUTION**

**RESOLVED** that the Report of the Department of Accounts and Auditing be accepted and spread upon the minutes and the Treasurer be is hereby authorized to pay bill approved therein.

<b>CURRENT FUND</b>		<b>REVENUE</b>	<b>BUDGET</b>
CHECKS CURRENT FUND	2016 BUDGET		\$ 64.80
	2017 BUDGET	\$ 300.00	\$ 124,561.65
	GRANTS		\$ 443.05
	PFRS		\$ 319,724.10
	PERS		\$ 39,720.23
	DEBT SERVICE		\$ 4,663.74
	BOARD OF EDUCATION*		
	CAMDEN COUNTY		
WIRE TRANSFERS PAYROLL	3/17/17-3/31/17		\$ 144,529.37
WIRES / MANUAL CHECKS			\$ 12,084.00
<b>TOTAL CURRENT</b>		\$ 300.00	\$ 645,790.94
<b>SEWER UTILITY</b>			
CHECKS SEWER FUND	2016 BUDGET		
	2017 BUDGET		\$ 985.59
	DEBT SERVICE		
WIRE TRANSFERS PAYROLL	3/17/17-3/31/17		\$ 3,490.71
WIRE NJEIT LOAN			
WIRES /MANUAL CHECKS			
<b>TOTAL SEWER</b>		\$ -	\$ 4,476.30
<b>GENERAL CAPITAL FUND</b>			
CHECK CAPITAL FUND			\$ 19,973.37
MANUAL CHECK			
WIRE TRANSFERS PAYROLL	3/17/17-3/31/17		
<b>TOTAL CAPITAL</b>		\$ -	\$ 19,973.37
<b>TRUST FUND</b>			
CHECK TRUST OTHER FUND			\$ 3,763.87
WIRE TRANSFERS PAYROLL	3/17/17-3/31/17		\$ 3,692.34
WIRES / MANUAL CHECKS			\$ 3,659.84
<b>TOTAL TRUST</b>		\$ -	\$ 11,116.05

**SEWER CAPITAL FUND**

CHECK SEWER CAPITAL

MANUAL CHECKS

WIRE TRANSFERS PAYROLL 3/17/17-3/31/17

	TOTAL SEWER CAPITAL	\$	-	\$	-
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**ANIMAL TRUST FUND**

ANIMAL TRUST CHECK

	TOTAL ANIMAL TRUST	\$	-	\$	362.60
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	<b>TOTAL BILL LIST &amp; MANUAL CHECKS/WIRE</b>	\$	300.00	\$	681,719.26
		GRAND			
		TOTAL			<b>\$ 682,019.26</b>

**ANNOUNCEMENTS**-April 28<sup>th</sup> Arbor Day @ bike path 9:00 AM

**PRIVATE SESSION**

**ADJOURNMENT:** On the motion of Mr. Kidd and second of Ms. Swann the meeting was adjourned at 8:48 P.M.

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Denise Brouse, Borough Clerk