

Merchantville, NJ

January 3, 2017

The Annual Reorganization Meeting of Borough Council was held at 7:30 PM, January 3, 2017. Mayor Ted Brennan presided. Pledge of Allegiance and Silent Prayer were observed. Announcement was made that the meeting had been advertised in accordance with the regulations prescribed by the "Open Public Meetings Act".

**ROLL CALL:**

Council Present: Swann, Grasso, Sperrazza, McLoone and Perno  
Borough Clerk Brouse, CFO Moules and Solicitor Higgins were present

**SWEARING IN:**

Council-Elect Anthony Perno and Griffin Kidd qualify by taking oaths.

**ROLL CALL:**

Council Present: Grasso, Swann, Kidd, Sperrazza, McLoone and Perno  
Borough Clerk Brouse, CFO Moules and Solicitor Higgins were present.

**COUNCIL PRESIDENT:**

On a motion of Mr. Perno and second of Mr. Grasso, Council nominated Andrew McLoone as Council President. There being no other nominations, Mr. McLoone was elected by a unanimous roll call vote.

**Remarks by newly elected officials-**Mr. Perno-thank you for the support for the last 10 years, wife and family. Mr. Kidd-thanks to wife and children, looking forward to chance to work with everyone.

**Remarks by Mayor-** 2016 difficult year for Merchantville, everyone has a life outside of this position-jobs, etc. Thanks to everyone for the work that was put into council. Take energy with new hope and passion. Great projects to move forward on. Maple Avenue-road project, hopeful for Centre Street next. New businesses openings, look forward to working with all of you.

**PROCLAMATION-STEVE VOLKERT-**Thank you for your service over the years on Recreation, Public Events, Planning Board and Council we are going to miss you.

**COUNCIL ASSIGNMENTS-DUTIES AND RESPONSIBILITIES:**

On the motion of Mr. Sperrazza, second of Mr. Grasso and a unanimous roll call vote, the following Mayoral Council assignments for 2017 were confirmed:

**2017 COUNCIL DUTIES & RESPONSIBILITIES**

<p><b>PERNO</b>  Committee for Ways &amp; Means, Chairman  Committee for Public Works &amp; Service, Member  Department of Accounts &amp; Auditing, Director  Department of Finance, Director  Department of Property, Director  Department of Land Use and Building Inspection  CDBG Program, Representative  Abandoned/Vacant Property Czar</p> <p><b>GRASSO</b>  Committee for Public Safety, Chairman  Department of Police, Director  Council Representative to Public Events  Department of Municipal Court, Director  Personnel Policies &amp; Procedures, Chairman  Council Rep to Police Board  Insurance Committee, Member</p> <p><b>SPERRAZZA</b>  Committee for Public Safety, Member  Committee for Ways &amp; Means, Member  Department of Finance  Department of Energy, Director  Department of Fire, Director  Pennsauken/Merchantville EMS, Director  Department of Land Use and Building Inspection,  Dir.  Emergency Management, Representative  CDBG Program, Alternate</p>	<p><b>MCLOONE – Council President</b>  Committee Public Works &amp; Service, Chairman  Department of Sewer Utility  Department of Highways, Director</p> <p>Recreation Committee, Representative  Personnel Policies and Procedures</p> <p>Historic Preservation Commission, Liaison  Liaison to Pennsauken Sewerage Authority  Economic Development</p> <p><b>KIDD</b>  Council Rep to Planning/Zoning Board  Recycling and Solid Waste Chairperson  Sustainable Merchantville/Energy Management  Communications and Website, Chairman  Department of Parks &amp; Recreation, Director  Board of Education, Liaison</p> <p><b>SWANN</b>  Committee for Ways &amp; Means, Member  Committee for Public Safety, Member  Department of Records &amp; Licenses, Director  Department of Energy  Department of Health, Director  Public Events Committee  Shade Tree Commission, Representative  Recycling and Solid Waste Committee  Communications &amp; Website  Council Rep to Police Board  Senior Citizens, Liaison  Business and Professional Association,  Representative</p>
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**2017 ANNUAL APPOINTMENTS**

Manager Public Works	Roy Adair
Fire Official	Kevin Patti
Fire Inspector	Kevin Patti
Additional fire inspectors	Adam Stulemmer
	Anthony Adair
	Jonathon Perno
	Roy Adair
Code Enforcement Official	William Watson
Deputy Code Enforcement Official	Fredrick J.F. Koehler
Deputy Code Enforcement Official	Roy Adair
Zoning Officer	William Watson
Construction Official	Chris Mecca
Chief Financial Officer	Denise Moules
<ul style="list-style-type: none"> <li>• Interlocal Agreement with Barrington</li> </ul>	
Tax Collector	Kristy Emmett
<ul style="list-style-type: none"> <li>• Interlocal Agreement with Barrington</li> </ul>	
Safety Coordinator	Fredrick J.F. Koehler
Right to Know Officer	Fredrick J.F. Koehler
Relocation Director	Fredrick J.F. Koehler
Office of Emergency Management Coordinator	Jon Paul Beauchamp
Police and Fire Surgeon	Work Net
Physician	Work Net
Violations Clerk	Maureen Finnegan
	Rosemary Kelly
Prosecutor	Alicia Hoffmeyer
Chief Municipal Public Defender	Jason Sunkett
Public Defender (Spanish)	Charles W. Wigginton
Spanish Interpreter	Rosa Maria Mendizabal
Court Sound Recorder	Kathleen Harrington
Animal Control Officer	County
Board of Appeals	William Watson
	Daniel Sperrazza
	Edward F. Brennan
Municipal Coordinator on Aging	
Municipal Housing Liaison	Denise Brouse
Municipal Drug Alliance	Janice Engelke-Moore
	Frank Talarico
Neighborhood Resolution	Vacant
Property Maintenance Code	Chis Mecca
Registrar of Vital Statistic's	Denise Brouse
Deputy Registrar	Joanne Lewis
Sanitary Sewer Inspector	Joseph T. Brickley
Senior Citizen Coordinator	Fredrick J.F. Koehler

## Historic Preservation Commission 2017

Annual  
or

**Meetings 1st Tuesday of Month  
7:30 PM**

\*4 year terms; 5 members

2 alternates- 2 year terms

	<b>MEMBER</b>	<b>TERM EXPIRES</b>	<b>DATE APPOINTED</b>	
*	<b>Benucci, Louis</b> 4 Spingfield Avenue 856-278-3525	12/31/2018	<a href="mailto:louis.benucci@gmail.com">louis.benucci@gmail.com</a>	*alternate
*	<b>Doran, Ryan</b> 227 Plymouth Place 856-577-6509	12/31/2018	1/6/2017 <a href="mailto:ryanduran324@yahoo.com">ryanduran324@yahoo.com</a>	*alternate
	<b>Hanna, Marie</b> 220 Volan Street	12/31/2017	10/25/1999 <a href="mailto:mariehanna220@comcast.net">mariehanna220@comcast.net</a>	
	<b>Lammey, Rita</b> 26 East Rogers Avenue 856-662-1104	12/31/2017	4/9/2001 <a href="mailto:rlammey@verizon.net">rlammey@verizon.net</a>	
*	<b>McLoone, Maureen</b> 17 E. Chestnut Avenue 856-665-6271	12/31/2017	2/25/2002 <a href="mailto:mrsmerch@aol.com">mrsmerch@aol.com</a>	
*	<b>North, Lynn</b> 2 Church Road	12/31/2021	2/26/2001 <a href="mailto:filnorth@aol.com">filnorth@aol.com</a>	
*	<b>Waldron, Shawn</b> 118 East Park Avenue	12/31/2018	1/1/2015 <a href="mailto:shawnhoo2002@yahoo.com">shawnhoo2002@yahoo.com</a>	
*	<b>Asselta, Mark</b> <b>Solicitor</b> 854-8900		Brown & Connery, LLP 6 North Broad St. Woodbury, NJ 08096	
	<b>McLoone, Andrew</b> 20 Alexander Avenue 267-597-2955		Council liaison <a href="mailto:andrew.mcloone@gmail.com">andrew.mcloone@gmail.com</a>	

Design:

Class A: 1  
Class B: 1  
Class C: 3 + 2  
alternates

## Shade Tree Commission 2017

	MEMBER	TERM EXPIRES	EMAIL
*	<b>Anderson, Joan</b>	12/31/19	kmentzer@me.com
	<b>Beauchamp, JP</b> 41 West Walnut 610-636-3842	12/31/17	<a href="mailto:jonpaul@beauchamp.net">jonpaul@beauchamp.net</a>
	<b>Donohue, Kris</b> 202 Westminster Avenue	12/31/20	<a href="mailto:kdonohue202@gmail.com">kdonohue202@gmail.com</a>
*	<b>Long, John</b> 135 Gilmore Avenue 609-707-7171	12/31/18	<a href="mailto:john@longassociates.us">john@longassociates.us</a>
	<b>Mentzer, Kerry</b> 201 St. James Place	12/31/19	kmentzer@me.com
*	<b>Ryan, Hollis</b> 123 Lexington Avenue 856-979-6798	12/31/18	holliszapryan@gmail.com
	<b>Vacant</b>	12/31/19	
* annual	<b>Swann, Katherine</b> 21 Clifton Avenue 215-416-4801	Council Liason	<a href="mailto:katherine_swann@yahoo.com">katherine_swann@yahoo.com</a>

\*5 year terms; 7 members

\*at least 1 term expiring each year

Meetings 2nd Wednesday in Merchantville Library

## Water Commission 2017

Annual or Appt *	MEMBER	TERM EXPIRES
	<b>German, Burt G. - Commissioner</b> *5 year terms	6/1/2021
	Brennan, Patrick * 5year term	6/1/2019
*	Saraceni, Michael * 1 year term	12/31/2017

## Public Events/Rec 2017

<b>Beauchamp, Jon Paul</b>	41 West Walnut	610-636-3842	
<b>Benjamin, Eric</b>	19 Fithian Ave		<a href="mailto:eric671997@comcast.net">eric671997@comcast.net</a>
<b>Brouse, Denise</b>	60 W. Chestnut Avenue	317-9211	<a href="mailto:dbrouse@merchantvillenj.gov">dbrouse@merchantvillenj.gov</a>
<b>DeVece, Maria</b>			
<b>Laufner, Kathy</b>			<a href="mailto:sistersalesteam@gmail.com">sistersalesteam@gmail.com</a>
<b>Licata, Daniel</b>	36 E Walnut Avenue	856-889-9642	<a href="mailto:licata.dan@gamil.com">licata.dan@gamil.com</a>
<b>Middleton, Ryan</b>	21 N. Centre Street	202-669-4697	<a href="mailto:rymiddle@vt.edu">rymiddle@vt.edu</a>
<b>Morrone, Steve</b>	7 Clifton Avenue	665-0652	<a href="mailto:smorrone@merchantvillenj.gov">smorrone@merchantvillenj.gov</a>
<b>O'Brien, Rita Boyle</b>			<a href="mailto:sistersalesteam@gmail.com">sistersalesteam@gmail.com</a>
<b>Waldron, Shawn</b>	118 E. Park Avenue	486-2195	<a href="mailto:shawnhoo2002@yahoo.com">shawnhoo2002@yahoo.com</a>
<b>Wirth, Karl</b>	300 Ocean Ave, 47D Ocean City, NJ 08226	609-820-3884	<a href="mailto:karlwirth76@gmail.com">karlwirth76@gmail.com</a>
<b>Grasso, John</b>	Council Liaison	663-8982	<a href="mailto:jgrasso@merchantvillenj.gov">jgrasso@merchantvillenj.gov</a>
<b>Brennan, Edward</b>			
<b>McLoone, Andrew</b>			
<b>Swann, Katherine</b>			
<b>Perno, Anthony</b>			
<b>Sperrazza, Daniel</b>			

## Health Commission 2017

Annual or Appt *	MEMBER	TERM EXPIRES	EMAIL
*	<b>Widener, James - reappt</b>	12/31/2019	
	<b>Henderson, George</b>	12/31/2018	
	<b>Brennan, Joan</b>	12/31/2018	
*	<b>Licata, Daniel</b>	12/31/2018	
	<b>Physican</b>	12/31/2017	
*	<b>Swann, Katherine</b>	Council Liason	<a href="mailto:katherine_swann@yahoo.com">katherine_swann@yahoo.com</a>

## Planning Board 2017

Meetings 2nd Tuesday of the month

2 alternates; 2 year terms

Class IV four year terms

MEMBER	TERM EXPIRES	Email	Class
Brennan, Patrick J.	12/31/2017		Class IV
<b>Fitzgerald, Sean</b>	12/31/2016	Alternate #1	
Kidd, Griffin	12/31/2019		Class IV
Lamney, William	12/31/2017		Class IV
Benjamin, Eric	12/31/2019		Class IV
Selverian, Stephen	12/31/2018		Class IV
Stewart, Jessica	12/31/2017	Alternate #2	Class IV
Uricchio, James	12/31/2018		Class IV
Brennan, Edward Mayor	Annual		Class I
Mayor's designee <b>Bob Kelly</b>			
<b>Volkert, Steve</b>	Annual		Class III
<b>Watson, William</b> 1 West Maple Ave.	Annual		Class II
<a href="#">Madden, Matthew.; Solicitor</a>		Engineer solicitor	FAX: 856-428-7335

### **ANNUAL RESOLUTIONS:**

On the motion of Mr. Perno and Mr. Grasso and a unanimous roll call vote, Council adopted the following resolutions by Consent Agenda: R17-01 to R17-18:

#### **R17-01**

#### **RESOLUTION ADOPTING BY-LAWS OF COUNCIL**

**BE IT RESOLVED** that the By-Laws of the Council of the Borough of Merchantville be and are hereby adopted for the ensuing year.

#### **R17-02**

#### **RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN,**

**STATE OF NEW JERSEY DESIGNATING THE DATE OF THE RE ORGANIZATION MEETING FOR  
2018 AND LISTING COUNCIL MEETINGS FOR 2017**

**BE IT RESOLVED** that the 2018 Organization Meeting of the Borough Council of the Borough of Merchantville shall be held on Tuesday, January 2, 2018

**BOROUGH OF MERCHANTVILLE  
BOROUGH COUNCIL MEETINGS  
2017 SCHEDULE**

Pursuant to the requirements of "The Open Public Meetings Act", Chapter 231, P.L. 1975, the following is an Annual Notice of Public Meetings of the Merchantville Borough Council for 2016 to be held at:

**Merchantville Borough Hall  
1 West Maple Avenue, Merchantville, New Jersey 08109**

Tuesday				**					
January	3	2017							
Monday	January 9	2017	*		Monday	July 10	2017	*&	
Monday	January 23	2017	&		Monday	July 17	2017	◇	
	February								
Monday	February 6	2017	◇		Monday	July 24	2017	◇	
	February		*						
Monday	February 13	2017			Monday	August 7	2017	◇	
	February		&					*&	
Monday	February 27	2017			Monday	August 14	2017		
Monday	March 6	2017	◇		Monday	August 21	2017	◇	
Monday	March 13	2017	*		Monday	August 28	2017	◇	
Monday	March 20	2017	◇		Monday	September 4	2017	◇	
Monday	March 27	2017	&		Monday	September 11	2017	*	
Monday	April 3	2017	◇		Monday	September 18	2017	◇	
Monday	April 10	2017	*		Monday	September 25	2017	&	
Monday	April 17	2017	◇		Monday	October 2	2017	◇	
Monday	April 24	2017	&		Monday	October 9	2017	*	
Monday	May 1	2017	◇		Monday	October 16	2017	◇	
Monday	May 8	2017	*		Monday	October 23	2017	&	
Monday	May 15	2017	◇		Monday	November 6	2017	◇	
Monday	May 22	2017	&		Monday	November 13	2017	*	
Monday	June 5	2017	◇		Monday	November 20	2017	◇	
Monday	June 12	2017	*&		Monday	November 27	2017	&	
Monday	June 19	2017	◇		Monday	December 4	2017	◇	
Monday	June 26	2017	◇		Monday	December 11	2017	*	
Monday	July 3	2017	◇		Monday	December 18	2017	◇	
					Tuesday	January 2	2018	**	

& Caucus meeting 7:30 PM

◇ Advertised but not scheduled meetings

\*& Regular and Caucus meeting 6:30 PM

\*\* Re-organization Meeting

Formal action by the Borough Council may be taken at these meetings.



**R17-03****RESOLUTION DESIGNATING DEPOSITORIES**

**RESOLVED** that the following lending institutions be and are hereby designated as depositories of Borough funds:

1st Colonial Community Bank, Collingswood, NJ  
 New Jersey Cash Management Fund  
 TD Bank NA, Cherry Hill, NJ

**R17-04****RESOLUTION DESIGNATING NEWSPAPERS**

**RESOLVED** that the Retrospect of Collingswood, New Jersey and the Courier-Post of Cherry Hill, New Jersey and the Burlington County Times of New Jersey be and are hereby designated as the official newspapers for legal advertising of Borough business.

**BE IT FURTHER RESOLVED** that said newspapers be and are hereby designated to receive notices of official meetings held in the Borough of Merchantville in accordance with the provisions of Chapter 231, Laws of 1975, "The Open Public Meetings Act".

**R17-05**

**A RESOLUTION APPOINTING AN INSURANCE AGENT  
 FOR THE BOROUGH OF MERCHANTVILLE**

**AND EXEMPTING INSURANCE FROM FORMAL BID REQUIREMENTS**

**WHEREAS**, there exists a need for an Insurance Agent to advise the Borough on insurance requirements, available coverage and changes in insurance programs; and

**WHEREAS**, the Local Public Contracts Law requires a resolution be adopted appointing an Insurance Agent as a professional service without competitive bids; and

**WHEREAS**, the Local Public Contracts Law requires that a resolution be adopted authorizing the award of contracts for insurance coverage without formal competitive bids as an "Extraordinary Unspecifiable Service"; and

**WHEREAS**, insurance coverage should be obtained through an informal quote basis due to the complexity of specification preparation, the potential of overlooking a hazard or liability in the competitive bidding process, the reluctance of insurance companies to openly participate in insurance bidding and the insurance history of municipal government in general in obtaining adequate insurance coverage; and

**WHEREAS**, this contract is being awarded pursuant to a "fair and open" process, pursuant to the requirements of New Jersey Local Unit Pay-to-Play Law N.J.S.A. 19:44A-20.4 et seq;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Merchantville that  
 Conner, Strong and Buckelew Companies, Inc.

- Broker of record
- Employee benefit program

are hereby appointed as Insurance Agents of the Borough of Merchantville and are authorized to seek quotes for insurance coverage on behalf of the Borough, and are authorized to enter into these policies on behalf of the Borough.

**R17-06**

**RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED  
 ON DELINQUENT TAXES AND ASSESSMENTS**

**WHEREAS**, NJSA 54:4-67 permits the governing body of a municipality to fix the rate of interest to be charged for nonpayment of taxes, assessments, sewer rents or other municipal liens or charges, unless otherwise provided by law, subject to any abatement or discount for late payment; and

**WHEREAS**, NJSA 54:4-67 permits the fixing of a rate up to 8% per annum on the first \$1,500 of delinquency and up to 18% per annum on any delinquent amount in excess of \$1,500 and allows an additional penalty up to 6% to be collected against a delinquency in excess of \$10,000 on parcels that failed to pay the delinquency prior to the end of the fiscal year.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Municipality that the Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500 of

delinquency and 18% per annum on any amount in excess of \$1,500 delinquency after the due date; if a delinquency in the sum of \$10,000 remains unpaid at the end of the fiscal year a penalty of 6% shall be charged against that delinquency. No interest shall be charged if payment of any installment is received within ten calendar days after the date on which same is payable. If the tenth calendar day falls on a Saturday, Sunday or legal holiday, the grace period shall extend to the next calendar day.

**R17-07**

**RESOLUTION ESTABLISHING PETTY CASH FUNDS**

**BE IT RESOLVED** that the Treasurer be and is hereby directed to establish a Petty Cash Fund with a draft written upon the current fund account in the amount of Two Hundred Dollars (\$200.00) and that Denise Brouse be named custodian of said fund, and that she make a periodic report of the expenditures of such fund to Borough Council.

**BE IT FURTHER RESOLVED** that the Treasurer be and is hereby directed to establish a Petty Cash Fund for Health Insurance reimbursements with a draft written upon the current fund account of Two Hundred Dollars (\$200.00) and that Denise Brouse be named custodian of said fund, and that she make a periodic report of the expenditures of such fund to Borough Council.

**R17-08**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF REPRESENTATIVE AND ALTERNATE TO THE CAMDEN COUNTY COMMUNITY DEVELOPMENT ADVISORY BOARD**

**WHEREAS**, there is hereby established an annual requirement of a Municipality to appoint a voting representative, and alternate to the Camden County Community Development Advisory Board; and

**WHEREAS**, the Borough of Merchantville wishes to continue to be a voting member of said Board in conjunction with the existing Cooperation Agreement;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Merchantville that Anthony Perno is hereby appointed to serve as the representative from the Borough of Merchantville to the Camden County Community Development Advisory Board; and

**FURTHER**, Daniel Sperrazza is hereby appointed to serve as the Alternate Member,

**FURTHER**, a certified copy of this Resolution is to be submitted to the County Community Development Office.

**R17-09**

**RESOLUTION MODEL CASH MANAGEMENT PLAN**

**BE IT RESOLVED**, by the Borough Council of the Borough of Merchantville, County of Camden, that for the year 2016, the following shall serve as the Cash Management Plan of the Borough of Merchantville.

The Chief Financial Officer is directed to use this Cash Management Plan as the guide in depositing and investing the Borough of Merchantville's funds.

The following are suitable and authorized investments:

1. Interest-bearing bank accounts and certificates of deposit in authorized banks, listed below, for deposit of local unit funds.
2. Government money market mutual funds as comply with NJSA 40A:5-15.1(e)
3. Local government investment pools which comply with NJSA 40A:5-15.1(e) and conditions set by the Division of Local Government Services
4. New Jersey State Cash Management Fund.
5. Repurchase agreements (repos) of fully collateralized securities which comply with NJSA 40A:5-15.1(a).

Each month, the Chief Financial Officer shall prepare a schedule of investments purchased and redeemed, investment earnings, fees incurred and market value of all investments.

The following Government Unit Depository Protection Act approved banks are authorized depositories for the deposit of funds in 2016:

1st Colonial Community Bank, Collingswood, New Jersey

TD Bank, Cherry Hill, New Jersey

The Chief Financial Officer shall report to the governing body any account that does not earn interest.

The Chief Financial Officer shall be guided by the attached Cash Management Policy, identified as Exhibit A.

**BE IT FURTHER RESOLVED** that the Cash Management Plan be adopted by resolution of the Borough Council of the Borough of Merchantville annually at its reorganization meeting.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Merchantville, County of Camden, State of New Jersey, that the Cash Management Plan is hereby adopted and shall forthwith be followed by Borough Officials.

### **R17-10**

#### **RESOLUTION AUTHORIZING APPOINTMENT OF BOROUGH PROFESSIONALS**

**WHEREAS**, N.J.S.A. 40:87-15 authorizes the appointment of a Borough Engineer and such other officers as the Borough Council may deem necessary, and

**WHEREAS**, there exists a need for the following:

- (1) Registered Municipal Accountants
- (2) Borough Engineer
- (3) Municipal Planner
- (4) Borough Solicitor
- (5) Bond Counsel
- (6) Payroll Department
- (7) Title
- (8) Environmental Engineer
- (9) Special Counsel
- (10) Special Conflict Engineer

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contract for "professional services" without competitive bids must be publicly advertised;

**WHEREAS**, this contract is being awarded pursuant to a "fair and open" process, pursuant to the requirements of New Jersey Local Unit Pay-to-Play Law N.J.S.A. 19:44A-20.4 et seq;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Merchantville, as follows:

(1) The Mayor and Borough Clerk are hereby authorized and directed to execute the agreements with:

- 1 ROBERT P. NEHILA JR, CPA, RMA, PSA, PARTNER** acting for Bowman and Company, Registered Municipal Accountant;
- 2 PENNONI ASSOCIATES**, Borough Engineer;
- 3 RAGAN DESIGN GROUP**, Municipal Planner;
- 4 TIMOTHY HIGGINS, ESQ.**, Borough Solicitor;
- 5 PHILIP A. NORCROSS, ESQUIRE** of Parker / Mc Cay;
- 6 CHRISTI L. CHIARULLI** of USA Payroll;
- 7 CYNTHIA CARLAMERE**, Presidential Title Agency;
- 8 ENVIRONMENTAL RESOLUTIONS**, Environmental Engineer;
- 9 JAMES MALEY**, Maley and Associates, Special Counsel;  
**BROWN AND CONNERY**, Special Counsel;  
**MADDEN AND MADDEN**, Special Counsel;
- 10 CME ASSOCIATES**, Special Conflict Engineer;

(2) A copy of this resolution shall be published in the Retrospect as required by law within ten (10) days of its passage.

**R17-11**

**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN, NEW JERSEY  
APPOINTING PRINCIPAL PUBLIC WORKS MANAGER**

**WHEREAS**, pursuant to NJSA 40A:9-154.6 et seq., the governing body of the Borough of Merchantville is required to appoint a Principal Public Works Manager; and

**WHEREAS**, Joseph T. Brickley, PE, CPWM, 321 Bem Street, Riverside, NJ, 08075 holds a valid Public Works Manager Certificate pursuant to NJSA 40A:9-154.6c;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Merchantville, County of Camden, State of New Jersey, that Joseph T. Brickley be appointed for a term expiring December 31, 2017 as Principal Public Works Manager for the Borough of Merchantville.

**R17-12**

**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF  
NEW JERSEY DESIGNATING THE BOROUGH'S PUBLIC AGENCY COMPLIANCE OFFICER**

**WHEREAS**, pursuant to P.L. 1975, C.127 (N.J.A.C. 17:27) the Borough of Merchantville, a public agency, shall designate an officer or employee to serve as a Public Agency Compliance Officer (P.A.C.O.); and

**WHEREAS**, the P.A.C.O. is the liaison official for matters concerning P.L. 1975, C.127 (N.J.A.C. 17:27) and should have the authority to recommend the appropriate corrections to the public agency's contracting procedures;

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Merchantville, that the Municipal Clerk, Denise L. Brouse, is hereby appointed as the P.A.C.O. for the Borough of Merchantville for a term expiring December 31, 2017.

**R17-13**

**RESOLUTION APPOINTING MUNICIPAL COURT  
ADMINISTRATOR AND DEPUTY COURT ADMINISTRATOR OF THE  
BOROUGH OF MERCHANTVILLE MUNICIPAL COURT**

**WHEREAS**, there exists a need for a Court Administrator and Deputy Court Administrator of the Borough of Merchantville Municipal Court;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Merchantville that Maureen Finnegan be appointed Certified Municipal Court Administrator for the Borough of Merchantville, County of Camden and State of New Jersey for a period of one (1) year; and

**BE IT FURTHER RESOLVED**, that Rosemary S. Kelly be appointed Deputy Court Administrator for the Borough of Merchantville, County of Camden and State of New Jersey for a period of one (1) year.

**R17-14**

**RESOLUTION DESIGNATING OFFICER TO SIGN BOROUGH ACCOUNTS**

**WHEREAS**, prior Resolutions adopted by the Borough Council of the Borough of Merchantville designate the officers of the Borough empowered to sign warrants on the following Borough Accounts with 1st Colonial National Bank of Collingswood, NJ:

1. Dog Account 0123000317 (2 signatures)
2. Medical Account (0223000423)
3. Salary Account 0123000283 (1 signature)
4. General Capital Fund 0123000325 (2 signatures)
5. Trust Account, Other Funds 0123000366 (2 signatures)

6. Merchantville Sewer Utility 0123000333 (2 signatures)
7. Merchantville Sewer Capital 0123001497 (2 signatures)
8. Borough of Merchantville (Current) 0123000275 (2 signatures)

**NOW, THEREFORE, BE IT RESOLVED** that effective January 3, 2017, the following officers be used to implement the prior Resolutions:

Mayor:	Edward Brennan
President of Council:	Andrew Mc Loone
Chief Financial Officer:	Denise Moules
Borough Clerk:	Denise Brouse
Director of Accounts and Auditing	Anthony Perno

#### **R17-15**

#### **RESOLUTION DESIGNATING OFFICERS TO SIGN BOROUGH WARRANTS FOR COURT**

**WHEREAS**, prior Resolutions adopted by the Borough Council of the Borough of Merchantville designate the officers of the Borough empowered to sign warrants on the following Borough Accounts with 1st Colonial National Bank, Collingswood, New Jersey:

1. Borough of Merchantville (1st Colonial) (General)  
0123000648 (1 signature)
2. Borough of Merchantville (1st Colonial) (Bail)  
0123000655 (1 signature)

**NOW, THEREFORE, BE IT RESOLVED** that effective January 3, 2017, the following individuals be used to implement the prior Resolutions:

Court Administrator:	Maureen F. Finnegan
Deputy Court Administrator:	Rosemary S. Kelly

#### **R17-16**

#### **RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY FOR THE ANNUAL APPOINTMENT OF DENISE BROUSE AS THE REGISTRAR OF VITAL STATISTICS OF THE BOROUGH OF MERCHANTVILLE**

**WHEREAS**, N.J.S.A. 26:8-11 requires the Municipal Clerk be appointed as the local registrar in any district having a population of less than 5,000 ; and

**WHEREAS**, Denise Brouse is the Borough Clerk and therefore will be appointed as the Registrar of Vital Statistics for the Borough of Merchantville;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Merchantville that Denise Brouse be and is hereby appointed to the position of Registrar of Vital Statistics for an annual term commencing January 1, 2017 and concluding on December 31, 2017.

#### **R17-17**

#### **RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY APPOINTING JOANNE LEWIS AS THE DEPUTY REGISTRAR OF VITAL STATISTICS OF THE BOROUGH OF MERCHANTVILLE**

**WHEREAS**, N.J.S.A. 26:8-11 requires the Municipal Clerk be appointed as the local registrar in any district having a population of less than 5,000; and

**WHEREAS**, the Municipal Clerk can appoint a Deputy Registrar and it is the desire of the Municipal Clerk at this time to appoint a Deputy Registrar;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Merchantville that Jo Anne Lewis be and is hereby appointed to the position of Deputy Registrar of Vital Statistics for an annual term commencing January 1, 2017 and concluding on December 31, 2017.

**R17-18****RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN, STATE OF NEW JERSEY ADOPTING 2015 TEMPORARY BUDGET**

**WHEREAS**, Section 40A:4-19 of the Local Budget Law provides that, where any contracts, commitments or payments are to be made prior to the adoption of the 2017 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided;

**WHEREAS**, the date of this resolution is within the first thirty days of January 2017; and

**WHEREAS**, 26.25% of the total appropriations of the 2016 Budget is the sum of \$1,174,282.78 excluding Debt Service; and

**WHEREAS**, 26.25% of the total appropriations of the 2016 Sewer Utility Budget is the sum of \$73,607.10 excluding Debt Service;

**NOW, THEREFORE, BE IT RESOLVED** that the following temporary appropriations be made and that a certified copy of this Resolution be transmitted to the Chief Financial Officer for their records:

<b>TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSES:</b>	\$1,174,282.78
<b>ADD:</b>	
DEBT SERVICE	\$414,446.00
<b>TOTAL 2016 TEMPORARY BUDGET</b>	<b><u>\$1,588,728.78</u></b>
<b>SEWER UTILITY FUND:</b>	
OPERATING	\$ 73,607.10
<b>ADD:</b>	
BOND PRINCIPAL AND INTEREST	\$180,786.01
<b>TOTAL 2016 SEWER UTILITY TEMPORARY BUDGET</b>	<b><u>\$ 254,393.11</u></b>

**Oath of Office for all Borough Officials**

**Schedule of 2017 Borough Holidays**

**Borough of Merchantville  
2017 Holiday Schedule**

<b>Monday</b>	<b>January</b>	<b>2</b>	<b>NEW YEAR'S DAY</b>
<b>Monday</b>	<b>January</b>	<b>16</b>	<b>DR. MARTIN LUTHER KING</b>
<b>Monday</b>	<b>February</b>	<b>20</b>	<b>PRESIDENTS' DAY</b>
<b>Monday</b>	<b>May</b>	<b>29</b>	<b>MEMORIAL DAY</b>
<b>Tuesday</b>	<b>July</b>	<b>4</b>	<b>INDEPENDENCE DAY</b>
<b>Monday</b>	<b>September</b>	<b>4</b>	<b>LABOR DAY</b>
<b>Friday</b>	<b>November</b>	<b>10</b>	<b>VETERANS' DAY</b>
<b>Thursday</b>	<b>November</b>	<b>23</b>	<b>THANKSGIVING DAY</b>
<b>Friday</b>	<b>November</b>	<b>24</b>	<b>THANKSGIVING HOLIDAY</b>

**Monday      December      25    CHRISTMAS DAY**  
**Tuesday     December      26    CHRISTMAS HOLIDAY**

**In addition, three (3) personal days  
may be selected by each employee**

**Monday      January          1    2018          NEW YEAR'S DAY**

**Remarks by Audience-**Maureen Finnegan, 108 Glenwood Avenue, Thank you all.

**ADJOURNMENT:** On the motion of Mr. Sperrazza and second of Mr. Perno, the meeting was adjourned at 8:00 PM.

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DENISE L. BROUSE  
BOROUGH CLERK