

Merchantville, NJ

February 8, 2016

A regular meeting of Borough Council was held at 7:30 PM, Monday, February 8, 2016. Mayor Ted Brennan presided. Pledge of Allegiance and Silent Prayer were observed. Announcement was made that the meeting had been advertised in accordance with the regulations prescribed by the "Open Public Meetings Act".

ROLL CALL:

Council Present: Swann, Sperrazza, McLoone and Perno. Clerk Brouse, CFO Moules and Attorney Higgins were present.

PUBLIC HEARING**PUBLIC**

Kristen Urbano-Librarian in Merchantville-bring the library to the people, story time in parks and farmer's markets, computer help...remember the library.

PRESENTATION-Merchantville Pennsauken Water Commission 2015 Report from Michael Saraceni. Craig Cam, Sharon F, Joe, Patrick Brennan, Commissioner Ron Johnson, 90th anniversary Best tasting water in NJ, beat out other commissions, rates still one of the lowest in area. Protecting water. Burt German 8th five year term at the end of the year, Bernie Kofoet retired, Gene Davis retired-Commission 12-15 employees have licenses and can answer questions that residents have. Cross training is done as well, AED's in building, 2 red cross blood drives, 5K run, toy drive. Projects-meter replacement, increased flushing program, GIS project, main replacements \$450,000 per year on replacements, site up grades at various locations, SKATA system installed. Shared service with Pennsauken for fleet maintenance, social media, quick response to issues, lead lines in lateral? Will provide home service partnership (insurance) update.

ENGINEER REPORT- attached

APPROVAL OF MINUTES-On a motion of Mr. Perno and second of Mr. McLoone, council approved the reorganization meeting minutes of 1/4/16. On a motion of Mr. McLoone and second of Mr. Perno (with Mr. Sperrazza abstaining) council approved council meeting minutes of 1/11/16.

CORRESPONDENCE**COUNCIL REPORTS**

Ms. Swann-Shade Tree-hazardous tree list is complete, 47 trees removed, 95 trimmed, 12 totem poles, 27 stumps, 72 trees to watch, 98 planting sites. 15 have been planted, 20 removed, 4 trees removed due to storm, 50 trees trimmed, The tree survey of dead and dying trees is as follows: \$20,800 need to be removed, \$18,000 to be trimmed, \$15,000 to plant trees, \$2,600 for stump removal for a total of \$56,581. Shade tree commission now meets the third Monday of the month at the Station at 7:00 PM.

Mr. Sperrazza-Fire chief report in folder-apparatus is near completion

Mr. McLoone-The first parks and recreation meeting was held on Thursday night at the station. Some activities that are being considered include, tennis clinic, field day activity, family day, 5K run. This Thursday Sustainable Community will meet at the station with Betsy Langley. The immediate goals are to form a green team and set up tasks. No February HPC meeting. Website updates are being discussed and

will be considered on the next agenda. See Click Fix looks good. PW 1.58 tons, 35 cu yards waste, 5 buckets Gold Metal good feedback, commend PW for storm removal efforts.

Mr. Perno-Business-scavenger hunt for April 30th – May 8th, social media campaign and take part in other events in town. Rebrand the "Shop Merchantville" campaign. Also upgrade Municipal parking signage. Church at Walnut and Centre are coning off parking meters at Centre, need to look into this. March 18th is the date for the budget meetings. Fence looks good at Morrissey Park.

Mayor-Realtor's round table-focusing on marketing the town better and let people know what we have, where are we. Happy about school situation, not happy about lack of acceptance for upper classes. Maybe a mayors forum could focus on Appraisers next time? Reach out to the Association of Appraisers. The Winterfest was a nice event, the first annual Frank M. North volunteer of year was awarded. Ryan Middleton.

CFO Moules-Budget meetings March 18th all day

Sidewalk-finance sidewalk improvements for residents as an assessment. Will meet with auditor to discuss program.

OLD BUSINESS

Downtown Redevelopment Area Steering Committee update-meeting-frame work for Ordinance
Sign Ordinance Update-no meeting yet
POD's-discuss next meeting

NEW BUSINESS

Sidewalk Assessment

Budget

Use of Facility for filming at Old Bank Building-Thesis film

On a Motion of Mr. Perno and second of Mr. Sperrazza, council approved the use of the old bank building for the filming on the next weekend.

Use of Facility for Walk for a Wish

On a motion of Mr. Perno and second of Mr. McLoone, council approved the use of facility for walk for a wish.

Use of Facility and Banner for Farmer's Market

On a motion of Mr. Perno & second of Mr. Sperrazza, council approved use of facility for Farmer's Market

On a motion of Mr. Perno and second of Mr. McLoone, council approved the banner under the condition that banner being hung in manner required by specifications.

Approve Spring Beer Fest and October Beer Fest

On a motion of Mr. Perno and second of Mr. McLoone, council approved the Spring Beer Fest and October Beer Fest.

Approve St. Peter Processions for 2016

On a motion of Mr. Perno and second of Mr. Sperrazza, council approved St. Peter's Processions for 2016.

Resolutions to be read by consent agenda: On a motion of Mr. Perno and second of Mr. Sperrazza, Council approved the following resolutions by consent agenda:

R16-37

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY TO HIRE AN ENGINEER AND GO OUT TO BID FOR SERVICES RELATED TO THE ROOF PROJECT

FOR THE MERCHANTVILLE BOROUGH HALL, 1 WEST MAPLE AVENUE

WHEREAS, the Mayor and Council of the Borough of Merchantville desire to hire an engineer and go out to bid for services related to the flat roof replacement for the project located at the Merchantville Borough Hall, 1 West Maple Avenue, in the Borough of Merchantville; and

WHEREAS, Pennoni associates has provided the following pricing for the Borough of Merchantville; and

WHEREAS, the total amount allowable will not exceed \$10,250.00 and include the following tasks;

Field Measuring & As-builts	\$1,200.00
Construction Documents	\$5,500.00
Bidding	\$1,150.00
Construction Administration	\$2,000.00
Close-out	\$ 650.00
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Total	\$10,500.00

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Merchantville, County of Camden, State of New Jersey, that Pennoni Associates, 515 Grove Street, Suite 1B, Haddon Heights, NJ 08035 will provide these services.

R16-38

RESOLUTION AUTHORIZING ENGINEER TO PREPARE BID DOCUMENTS AND THE CLERK TO ADVERTISE FOR THE OPENING OF BIDS FOR THE SENIOR CENTER FLOORING PROJECT

WHEREAS, the Borough has provided funding for the Senior Center Flooring Project; and

WHEREAS, the Borough requires that a contract for these improvements be awarded for the project; and

WHEREAS, the Governing Body desires to have the improvements, for the approximate cost of the project as estimated by the Borough Engineer, to be performed by a contractor; and

WHEREAS, it is necessary for the Borough Engineer to perform the necessary professional services to prepare the bid documents for the improvements; and

WHEREAS, once the bid documents have been prepared by the Engineer and accepted by the Borough, the Borough Clerk must be authorized to advertise for and open bids for the project; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Merchantville, in the County of Camden, State of New Jersey, hereby authorize the Borough Engineer to prepare the bid documents and the Clerk to advertise and receive bids for this project.

R16-39

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN, STATE OF NEW JERSEY, FOR THE RECYCLING ENHANCEMENT TAX IDENTIFICATION STATEMENT

WHEREAS, The Recycling Enhancement Act, P.L.2007, chapter 311, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, There is levied upon the owner or operator of every solid waste facility (with certain exceptions) a recycling tax of \$3.00 per ton on all solid waste accepted for disposal or transfer at the solid waste facility.

WHEREAS, whenever a municipality operates a municipal service system for solid waste collection, or provides for regular solid waste collection service under a contract awarded pursuant to the "Local Public Contracts Law", the amount of grant monies received by the municipality shall not be less than the annual amount of recycling tax paid by the municipality except that all grant moneys received by the municipality shall be expended only for its recycling program.

NOW THEREFORE BE IT RESOLVED by the Borough of Merchantville that the Borough of Merchantville hereby certifies a submission of expenditure for taxes paid pursuant to P.L.2007, chapter 311, in 2015 in the amount of \$4,425.33 Documentation supporting this submission is available at 1 W Maple Avenue, Merchantville, NJ 08109 and shall be maintained for no less than five years from this date.

**R16-40
RESOLUTION OF THE BOROUGH OF MERCHANTVILLE,
COUNTY OF CAMDEN AND STATE OF NEW JERSEY
FOR A TONNAGE GRANT APPLICATION**

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L.1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to Implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for the **2015 Recycling Tonnage Grant** will memorialize the commitment of this municipality to recycling and to indicate the assent of Borough of Merchantville to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW THEREFORE BE IT RESOLVED by the Borough of Merchantville that Merchantville hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Barbara King to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

**R16-41
RESOLUTION AUTHORIZING ENGINEER TO PREPARE BID DOCUMENTS
AND THE CLERK TO ADVERTISE FOR THE OPENING OF BIDS FOR THE
DOT MUNICIPAL AID FY 2015 GILMORE AVENUE ROADS PROJECT**

WHEREAS, the Borough has provided funding for the DOT Gilmore Avenue Roads Project; and

WHEREAS, the Borough requires that a contract for these improvements be awarded for the project; and

WHEREAS, the Governing Body desires to have the improvements, for the approximate cost of the project as estimated by the Borough Engineer, to be performed by a contractor; and

WHEREAS, it is necessary for the Borough Engineer to perform the necessary professional services to prepare the bid documents for the improvements; and

WHEREAS, once the bid documents have been prepared by the Engineer and accepted by the Borough, the Borough Clerk must be authorized to advertise for and open bids for the project; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Merchantville, in the County of Camden, State of New Jersey, hereby authorize the Borough Engineer to prepare the bid documents and the Clerk to advertise and receive bids for this project.

PAYMENT OF BILLS-On a motion of Mr. Perno and second of Ms. Swann, Council approved the payment of the following bills:

**R16-42
RESOLUTION**

RESOLVED that the Report of the Department of Accounts and Auditing be accepted and spread upon the minutes and the Treasurer be is hereby authorized to pay bill approved therein.

CURRENT FUND		REVENUE	BUDGET
CHECKS CURRENT FUND	2015 BUDGET		\$ 28,713.95
	2016 BUDGET	\$ 2,797.32	\$ 63,541.33
	GRANTS		\$ 2,020.76
	PFRS		
	PERS		
	DEBT SERVICE		\$53,580.00
	BOARD OF EDUCATION*		\$ 1,205,802.50
	CAMDEN COUNTY		\$ 524,398.83
WIRE TRANSFERS			\$
PAYROLL	1/22/16-2/5/16		\$ 136,802.74
WIRES / MANUAL CHECKS			\$ 4,769.27
TOTAL CURRENT		\$ 2,797.32	\$ 2,019,629.38
SEWER UTILITY			
CHECKS SEWER FUND	2015 BUDGET		\$
	2016 BUDGET		\$ 2,316.00
	DEBT SERVICE		
WIRE TRANSFERS			\$
PAYROLL	1/22/16-2/5/16		\$ 2,093.57
WIRE NJEIT LOAN			
WIRES /MANUAL CHECKS			
TOTAL SEWER		\$ -	\$ 4,409.57
GENERAL CAPITAL FUND			
CHECK CAPITAL FUND			\$ 38,225.07
MANUAL CHECK			
WIRE TRANSFERS			
PAYROLL	1/22/16-2/5/16		
TOTAL CAPITAL		\$ -	\$ 38,225.07
TRUST FUND			

CHECK TRUST OTHER FUND			\$	
WIRE TRANSFERS			\$	2,974.00
PAYROLL	1/22/16-2/5/16		14,352.34	
WIRES / MANUAL CHECKS				\$ 473.60
TOTAL TRUST			\$ -	\$ 17,799.94
SEWER CAPITAL FUND				
CHECK SEWER CAPITAL				
MANUAL CHECKS				
WIRE TRANSFERS				
PAYROLL	1/22/16-2/5/16			
TOTAL SEWER CAPITAL			\$ -	\$ -
ANIMAL TRUST FUND				
ANIMAL TRUST CHECK			\$ 645.00	
TOTAL ANIMAL TRUST			\$ -	\$ 645.00
TOTAL BILL LIST & MANUAL CHECKS/WIRE			\$ 2,797.32	\$ 2,080,708.96
GRAND TOTAL			\$	2,083,506.28

ANNOUNCEMENTS

ADJOURNMENT: On the motion of Mr. Sperrazza and second of Mr. McLoone, the meeting was adjourned at 9:11 P.M.

Denise Brouse, Borough Clerk