

INFORMATION SHEET

2018 MERCHANTVILLE SIDEWALK REPLACEMENT PROGRAM



- WHAT:** Phase One of Merchantville’s Sidewalk Replacement Program
- WHY:** To help make sidewalk replacement more affordable and less cumbersome for property owners.
- WHERE:** Phase One of the sidewalk program will be for residential sidewalks located along public streets, in the area between **West End Avenue and Browning Road**.
- WHEN:** We are taking program applications now. Construction is anticipated to occur in summer 2018. **An informational meeting will be held on Monday, May 14, 2018 at 5:30 pm at Wellwood Park. Snacks will be provided.**
- HOW:** It is anticipated that the sidewalk program will work as follows:
- Property owner signs up for program by sending an e-mail with the attached completed form to sidewalkreplacement@merchantvillenj.gov, or drops off the completed form to the Construction Office in the Borough Hall Annex;
 - The Borough, in consultation with the Merchantville Shade Tree Commission, will make a decision to keep, remove, or modify certain abutting street trees; The cost for tree removal will be borne by the Borough; if a tree is removed based upon property owner request, the owner may be required to plant an approved tree elsewhere on the resident’s property;
 - Property owner enters into agreement with Borough for sidewalk replacement;
 - Borough goes out to bid for pricing on sidewalk replacement services;
 - Sidewalk program will occur on a priority basis, with those properties previously identified as in violation of existing code receiving priority, and thereafter on a first come first serve basis;
 - After sidewalk installation, the property is issued a special assessment bill, payable over a period of years (the time period will depend on the amount of costs). Only those residents participating in the program will be responsible for their individual costs, including administrative and low interest loan costs.

ADDITIONAL QUESTIONS? Please email sidewalkreplacement@merchantvillenj.gov or call Denise Brouse at Borough Hall (856) 662-2474 x 303.

(over)



BOROUGH OF MERCHANTVILLE
SIDEWALK REPLACEMENT PROGRAM APPLICATION FORM
Borough Hall, 1 West Maple Avenue, Merchantville, NJ 08109
(856) 662-2474 X 303; sidewalkreplacement@merchantvillenj.gov

I. SITE INFORMATION

SITE ADDRESS _____
TAX BLOCK _____ LOT(S): _____
DESCRIPTION OF WORK REQUESTED (You may attach photos) _____

II. APPLICANT INFORMATION

NAME: _____
ADDRESS: _____
CITY, STATE, ZIP: _____
EMAIL: _____
HOME PHONE: _____ CELL PHONE: _____

I CERTIFY THAT I AM THE OWNER OF THE PROPERTY FOR WHICH THE WORK IS BEING PROPOSED.

SIGNATURE: _____
DATE: _____

III. ADDITIONAL REQUIRED DOCUMENTATION

A. HAVE YOU ATTACHED A COPY OF THE DEED TO THE PROPERTY and HOMEOWNERS INSURANCE DECLARATION PAGE? Both are required.

YES NO

B. I WILL PAY FOR THE SIDEWALK IMPROVEMENTS IN THE FOLLOWING MANNER:

PAYMENT IN FULL PRIOR TO WORK STARTING BOROUGH'S PAYMENT PLAN

IV. ADMINISTRATIVE USE ONLY (DO NOT WRITE BELOW)

A. COPY OF DEED RECEIVED AND REVIEWED?

YES NO

B. PROOF OF INSURANCE RECEIVED AND REVIEWED?

YES NO

C. PROOF OF PROPERTY TAXES CURRENT?

YES NO

D. ELIGIBILITY FOR PROGRAM

APPROVED: _____ DENIED: _____ DATE: _____
NAME: _____ SIGNATURE: _____

COMMENTS: _____
