

Merchantville, NJ May 14, 2018

A regular meeting of Borough Council was held at 7:30 PM, Monday, May 14, 2018. Mayor Ted Brennan presided. Pledge of Allegiance and Silent Prayer were observed. Announcement was made that the meeting had been advertised in accordance with the regulations prescribed by the "Open Public Meetings Act".

**ROLL CALL:**

Council Present: Kidd, Grasso, McLoone and Perno. Attorney Higgins, Clerk Brouse, CFO Moules were present.

**COUNCIL ELECT**-Sean Fitzgerald, qualify by taking Oath of Office

**ROLL CALL:**

Council Present: Fitzgerald, Kidd, Grasso, McLoone and Perno.

**PUBLIC**

**Scott Tallis**-Park Avenue-Play toys event

**Tom Guggini**-111 Westminster Avenue-Raise in taxes delay use in two years? Never seen an increase this large. May push people out of town. Consider that and maybe do a survey of residents-Permanent cost. We are still all here.

**Mayor response**- The largest part of the budget increase is the last year of 4 year phase in of high school. Uptake of special needs students and transportation costs have gone up. The Borough increase has been some of the smallest. Mostly collective bargaining and other costs as required.

**PUBLIC HEARING ON ORDINANCE** for second reading and adoption-None

**ORDINANCE 18-05 Salary and Compensation**-On a motion of Mr. Perno and second of Mr. Kidd, council approved the passed the following Ordinance.

**18-05**

**AN ORDINANCE FOR THE BOROUGH OF MERCHANTVILLE IN THE COUNTY OF CAMDEN AND STATE OF NEW JERSEY ENTITLED "SALARIES & COMPENSATION"**

**BE IT ORDAINED** by the Mayor and Council of the Borough of Merchantville as follows:

**SECTION 1.** The maximum annual salaries of the employees of the Borough of Merchantville are hereby established, in accordance with the following schedule for services performed during the year 2018 as of January 1, 2018.

<b><u>POSITION</u></b>	<b><u>SALARY</u></b>
Tax Clerk (Per Hour)	18.60
Accounts Payable Clerk (Per Hour)	12.80
Tax Assessor	9,552.00
Mayor	2,000.00
Member of Council	1,200.00
Borough Clerk/Registrar	63,750.00
Deputy Code Enforcement Officer (Per Hour)	16.50

Code Enforcement Manager	10,000.00
Administrative Clerk (Per Hour)	14.00
Community Development Director	60,000.00
Plumbing Sub-Code Official	3,600.00
Police Chief	99,850.00 – 103,500.00
Police Secretary	40,925.00
Police Special Officer (Per Hour)	15.00
Community Affairs/Crime Prevention Officer (Per Hour)	23.00
School Traffic Guard (Per shift)	13.00
Drug Alliance Coordinator	1,000.00
Meter Attendant (Per Hour)	13.00
Public Works Supervisor	54,700.00
Wastewater Collection Operator	3,000.00
Paid Fireman I	56,100.00
Paid Fireman II	35,000.00
Fire Official	3,000.00
Fire Inspector (Paid per Inspection per pay scale)	4,800.00
Sound Recorder (Per Session)	50.00
Prosecutor	10,000.00
Public Defender	10,000.00
Clean Communities Worker (Per Hour – Start July 1)	8.60 - 9.50
Clean Communities Coordinator	1,000.00
Deputy Registrar	1,000.00
Public Works Temporary Worker (Per Hours – Start July 1)	9.50 – 20.00
Magistrate	9,500.00
Municipal Court Administrator	45,977.00
Deputy Court Administrator (Per Hour – Start March 1)	14.00
Off-Duty Officers Outside Employment (Per Hour–Start July 1)	65.00 – 75.00
Municipal Alliance Summer Enrichment Program (per hour)	40.00
Parks and Playground Director	3,100.00
Parks and Playground Assistant Director	1,050.00
Parks and Playgrounds Counselor, First Year (Per Hour)	6.75
Parks and Playgrounds Counselor, Returning (Per Hour)	.50 Over Prior Year Rate
Special DWI Session – Municipal Judge per session	500.00
Special DWI Session – Court Administrator (Per Hour)	43.56
Special DWI Session – Deputy Court Administrator (Per Hour)	33.40
Special DWI Session – Sound Recorder (Per Session)	50.00

**SECTION 2.** Wages to be paid to persons performing any other work except as described herein, and which employee or officer is not covered by a union contract, shall be paid the sum of minimum wage to \$20.00 per hour, with time and one-half for overtime when approved by the department head.

**SECTION 3.** Longevity was added to the above salaries in accordance with the following schedule. Longevity will be calculated in the base salary and no longer calculated separately.

LONGEVITY SCHEDULE FOR FULL-TIME EMPLOYEES HIRED PRIOR TO JANUARY 1, 1994:

After 5 years through 10 years	2%
After 10 years through 15 years	3%
After 15 years through 20 years	4%
After 20 years through 23 years	5%
After 23 years	6%

**SECTION 4.** All ordinances and parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistencies only.

**SECTION 5.** This ordinance shall become effective twenty (20) days after publication thereof following final passage, and all salaries and compensation shall be retroactive to January 1, 2018 except where noted.

**PUBLIC HEARING ORDINANCE for second reading and adoption-None**

**ORDINANCE 18-06 Amend Chapter 71A Stormwater**-On a motion of Mr. Grasso a and second of Mr. Kidd, Council approved the following Ordinance.

**18-06**

**ORDINANCE OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY AMENDING CHAPTER 71A, STORMWATER MANAGEMENT, TO THE CODE OF THE BOROUGH OF MERCHANTVILLE**

**BE IT ORDAINED** by the Mayor and Commissioners of the Borough of Merchantville, County of Camden, and State of New Jersey, that Chapter 71A, Stormwater Management, be and hereby is amended in the Code of the Borough of Merchantville, as follows:

**ARTICLE I.**

**Containerized Yard Waste**

**ARTICLE I.**

**ARTICLE I.**

**SECTION 71A-3.**

**Prohibited Conduct.**

A. The owner or occupant of any property shall not sweep, rake, blow or otherwise place yard waste, unless the yard waste is containerized, in the street. If yard waste that is not containerized is placed in the street, the owner or occupant of any property must remove the yard waste from the street where the violation occurred, or said person or persons shall be deemed in violation of this Article.

B. A contractor, and/or any employee of a contractor, and/or any person acting on behalf of the owner or occupant of any property, who is engaged by the owner or occupant of the property to provide lawn care or landscaping services, shall not sweep, rake, blow or otherwise place any yard waste in the street, regardless of whether the yard waste is containerized or not. A contractor, and/or employee of a contractor, and/or person acting on behalf of the owner or occupant of any property shall be responsible for the removal of any and all lawn waste. A contractor, and/or any employee of a contractor, and/or any person acting on behalf of the owner or occupant of any property, who is engaged by the owner or occupant of the property to provide lawn care or landscaping services, who places yard waste in the street shall be deemed in violation of this Article, and shall be responsible for the removal of the yard waste placed in the street where the violation occurred.

**ARTICLE VII.**

**General Provisions**

**ARTICLE II.**

**ARTICLE VII. SECTION 71A-22.**

**Violations; Penalties.**

Any person, firm or corporation who or which shall violate any of the provisions of this Chapter shall, upon conviction thereof, be liable for penalties or any combination thereof as set forth in Section 1-9 of the Code of the Borough of Merchantville, in the discretion of the Judge of the Municipal Court before whom such violation is heard and conviction made. Each day that a violation occurs shall be deemed a separate and distinct violation, subject to the penalty provisions of this Chapter.

**ARTICLE XI.**

**Private Storm Drain Inlet Retrofitting**

**ARTICLE III.**

**ARTICLE XI.**

**SECTION 71A-48.**

**Penalties.**

Repealed.

**ARTICLE XII.**  
**Refuse Containers/Dumpsters**  
**SECTION 71A-54.**

**ARTICLE IV.**

**ARTICLE XII.**

**Penalties.**

Repealed.

**ARTICLE V.**

All Ordinances contrary to the provisions of this Ordinance are hereby repealed to the extent that they are inconsistent herewith.

**ARTICLE VI.**

This Ordinance shall take effect upon passage and publication according to law.

**APPROVAL OF MINUTES**-On a motion of Mr. Grasso and second of Mr. Kidd, (Mr. Perno and Mr. Fitzgerald abstained) Council approved the regular council meeting minutes of 3/12/18. On a motion of Mr. Grasso and second of Mr. Kidd, (Mr. Perno and Mr. Fitzgerald abstained) Council approved the Caucus meeting minutes of 3/26/18. On a motion of Mr. Kidd and second of Mr. Grasso (Mr. Fitzgerald abstained), Council approved the regular meeting minutes of 4/9/18.

**ENGINEER REPORT**-attached. Also discussed cost estimate for study at Community Center to investigate drainage issues pertaining to adjoin resident. Have on the agenda for the next meeting.

**CORRESPONDENCE**

**COUNCIL REPORTS**

**Mr. Kidd**-Green team-more members-booth at farmer's market-banner-information available, tour of recycle facility by team. Recycling downtown decision for cans. HPC will discuss @ June meeting. Parks & Playgrounds-met with Mrs. Fields and moving forward & tennis lessons on agenda. Planning-no meeting in May. Met with John Long re sidewalk program.

Mayor commends Griffin Kidd on his work getting Green Team up and running. Mayor gave over view of meeting tonight at Wellwood Park. Registered as sustainable NJ and working achieving the status.

**Mr. Fitzgerald**-comments- look forward to serving.

**Mr. Grasso**-Court \$10,115.00, 317 added, 324 dismissed. Past due fine recover over \$120,000 fees. Amber completed Phase 1 and 2 of classes. Police-1,112 calls, 206 traffic, 88 parking, 28 arrest, 2 DWI. 1 officer on admin leave, 1 officer completed field training, 1 officer began FTO training, 1 officer on disability, 1 resign officer in May. Community Policy-May use bike (training). Public Events-Clean up day on Saturday-successful. November will be the next event. Memorial Day 10:00 Monday Wellwood., Farmer's Market this weekend kick off, Birthday, June 2<sup>nd</sup>, Merchantville Car Show moving forward, sponsorship drive (11-4 show). Something for everyone. Use of facility. Notice to residents affected by street closing or no parking, add to use form.

**Mr. McLoone**-Public Works 14 tones resource, 74 yards yard waste, 1 sewer call, Banners up, stormwater prevention plan help from MPWC to bring up to code. Andrew and Jason will attend a business meeting.

**Mr. Perno**-Budget approval tonight, increases balance of budget code enforcement, Community Development, shade tree. Reserve for uncollected taxes outside. Only portions of budget that we can control. More with less. Capital budget \$20,000 + MUA with Pennsauken. Abandoned properties continue to move forward, 3 properties have sold, want to move all properties forward, cut the list in half in the past few years. Consider making all roads in town 25 MPH, Church and Maple specifically. Mayor can reach out to freeholder.

**Ms. Moules**-Capital budget and introduce next month.

## **OLD BUSINESS**

### **DISCUSSION** Department of Public Works

Changes this year. What does it need to be, back fill positions? Hire outside? RFP for services, benefit to tax payers May snow plow in house, other day to day items we may be better scale. Scopes of work for service, bid in June? Bring to council meeting

## **NEW BUSINESS**

**APPROVAL** – Use of Facility Turkey Trot- On a motion of Mr. Grasso and second of Mr. Perno, Council approved use of facility for the Turkey Trot.

**APPROVAL** – Use of Facility Play with This Toy & Collectibles Event-On a motion of Mr. Grasso and second of Mr. Perno, Council approved the use of facility for Play with this toy & collectibles event.

**APPROVAL** – Use of Facility for Tennis Lessons at Community Center-On a motion of Mr. Kidd and second of Mr. Perno, Council approved the use of facility for tennis lessons at the community center.

### **DISCUSSION** Sidewalk Program

## **RESOLUTIONS**

**R18-70 Local Budget Self Examination**-On a motion of Mr. Perno and second of Mr. Kidd, Council approved the following resolution.

**R18-70  
RESOLUTION OF THE BOROUGH OF MERCHANTVILLE,  
COUNTY OF CAMDEN AND STATE OF NEW JERSEY  
SELF-EXAMINATION OF BUDGET**

*[as required by DCA]*

**WHEREAS**, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

**WHEREAS**, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Borough of Merchantville has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2018 budget year.

**NOW THEREFORE BE IT RESOLVED** by the governing body of the Borough of Merchantville that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:

- a. Payment of interest and debt redemption charges
- b. Deferred charges and statutory expenditures
- c. Cash deficit of preceding year
- d. Reserve for uncollected taxes
- e. Other reserves and non-disbursement items
- f. Any inclusions of amounts required for school purposes.

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).

3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
  - a. All estimates of revenue are reasonable, accurate and correctly stated,
  - b. Items of appropriation are properly set forth
  - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

**BE IT FURTHER RESOLVED** that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

**R18-71 Read Budget by Title Only**-On a motion of Mr. Perno and second of Mr. Kidd, Council approved the following Resolution.

**R18-71  
RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN,  
STATE OF NEW JERSEY AUTHORIZING THE BUDGET TO BE READ BY TITLE ONLY**

**WHEREAS**, N.J.S. 40A:4-8, as amended by L.2015, c. 95, 14, 2015, , provides that the budget be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of the hearing a complete copy of the budget has been made available for public inspection, and has been made available to each person upon request; and.

**WHEREAS**, these two conditions have been met;

**NOW, THEREFORE, BE IT RESOLVED**, that the Budget shall be read by title only.

**PUBLIC HEARING-BUDGET**

**Mark Pruitt**-28 S Cove Road-Tax cut by state, NJ State 2.7 billion increase, 13% tax increase @ school. Be kind, thank you.

Mayor stated that it is not easy to keep the costs down.

Resolutions to be read by consent agenda: On a motion of Mr. Perno and second of Mr. Kidd, Council approved the following resolutions by Consent Agenda.

**R18-73  
RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF  
CAMDEN AND STATE OF NEW JERSEY APPOINTING JOHN QUEEN  
AS MUNICIPAL HUMANE LAW ENFORCEMENT OFFICER**

**WHEREAS**, Chapter 22 of Title 4 of the Revised Statutes, requires the Municipality to appoint a Municipal Humane Law Enforcement Officer (MHLEO); and

**WHEREAS**, the Mayor and Council desire to appoint John Queen as Municipal Humane Law Enforcement Officer; and

**WHEREAS**, the Municipal Humane Officer will be required to complete a training course developed by the Police Training Commission within one year to qualify for the position;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of

Merchantville that John Queen be and is hereby appointed to the position of Municipal Humane Law Enforcement Officer (MHLEO) for an annual term concluding on December 31, 2018.

**R18-74  
RESOLUTION OF THE BOROUGH OF MERCHANTVILLE,  
COUNTY OF CAMDEN AND STATE OF NEW JERSEY  
DELETING 2018 TAX EXEMPTIONS**

**WHEREAS**, the Merchantville Tax Collector has called to Council's attention deletions to the 2018 Tax Duplicate and has requested Council to approve the same:

**NOW, THEREFORE**, be it resolved by the Mayor and Council of the Borough of Merchantville that the following addition be and are hereby approved:

**DELETIONS**

Helen Taylor Block 13, Lot 10	207 West End Ave	Delete Senior (No PD5)
Barton & Valerie Middleman Block 43.02, Lot 11	120 Ivins Ave	Delete Disabled (over income)
Louis J III & Natalie M Fiume Block 37.02, Lot 5	206 Westminster Ave	Delete Senior & Veteran (sold 10/24/17)

**R18-75  
RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY  
OF CAMDEN AND STATE OF NEW JERSEY AUTHORIZING  
THE EXECUTION OF DOCUMENTS PERTAINING TO MEMORANDUM OF  
UNDERSTANDING WITH THE TOWNSHIP OF PENNSAUKEN**

**WHEREAS** the Borough wishes to enter into a memorandum of understanding with the Township of Pennsauken to transfer ownership of self-contained breathing apparatus;

**NOW, THEREFORE, IT IS HEREBY RESOLVED** that the Mayor and the Borough Clerk are authorized to sign and execute all documents pertaining to the memorandum of understanding to transfer self-contained breathing apparatus from the Township of Pennsauken.

Ordinance for introduction on first reading. These Ordinances will be considered for adoption at the public hearing to be held during the June 11<sup>th</sup> council meeting.

**Ordinance 18-07 Add Article III, Special Assessment District, to Chapter 77, Taxation**-On a motion of Mr. Kidd and second of Mr. Perno, council introduced the following Ordinance.

**18-07  
ORDINANCE OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF  
CAMDEN AND STATE OF NEW JERSEY ADDING ARTICLE III.,  
SPECIAL ASSESSMENT DISTRICTS, TO CHAPTER 77, TAXATION,  
IN THE CODE OF THE BOROUGH OF MERCHANTVILLE**

**BE IT ORDAINED** by the Mayor and Borough Council of the Borough of Merchantville, County of Camden, and State of New Jersey, that Article III., Special Assessment District, be and hereby is added to Chapter 77, Taxation, in the Code of the Borough of Merchantville, as follows:

**ARTICLE I. ARTICLE III. SECTION 77-11 Purpose.**

It is the intent and purpose of this Ordinance to:

- A. Authorize the Borough to finance public facilities through the levying and collection of special assessments;
- B. Provide a mechanism for the Borough to levy and collect special assessments from property to recover the cost of providing public facilities that peculiarly benefit the property upon which they are imposed;
- C. Define the procedural and substantive requirements for special assessments and special assessment districts for capital costs and service charges of public facilities covered in plan element of the Borough;
- D. Shift the financing of public facilities from all taxpayers to those who specifically benefit from such public facilities; and
- E. Authorize the Borough to establish special assessment districts and levy special assessments for the purpose of providing public facilities to benefit property owners in such designated special assessment districts.

**ARTICLE II. ARTICLE III. SECTION 77-12 Definitions.**

As used in this Ordinance, the term:

**COMPREHENSIVE PLAN** - means a plan adopted pursuant to the N.J.S.A. 40:48-1 et seq.

**DEVELOPMENT** - means any construction or expansion of a building or structure, any change in the use of a building or structure, or any land use change that affects the Borough's need for public facilities.

**GOVERNING BODY** - means the Borough Council of the Borough of Merchantville.

**PROPORTIONATE SHARE OF THE BENEFITS** - means that share, or portion, of the value of the total public facilities and service which specially and peculiarly benefits the property upon which they are imposed, and in no event shall such share or portion be in excess of the benefits such property receives by reason of such improvement.

**PUBLIC FACILITIES** - means capital improvements for sidewalks, consistent with the Merchantville Sidewalk Replacement Program, that have a life expectancy of at least twenty (20) or more years.

**PUBLIC SERVICES** - means the performance by employees, consultants, or agents of functions, operations, design, engineering, planning and maintenance, and repair activities in order to provide public facilities.

**SPECIAL ASSESSMENT** - means a charge imposed upon property located within a designated special assessment district by the Borough of Merchantville to pay for public facilities and services which peculiarly and specially benefit the property upon which they are imposed.

**SPECIAL ASSESSMENT DISTRICT** - means the district in which public facilities and services are to be provided and in which special assessments and charges may be levied and collected pursuant to this Ordinance to pay for those public facilities and services.

**ARTICLE III. ARTICLE III. SECTION 77-13 Authority.**

Consistent with the provisions of this Ordinance, the Borough may adopt provisions authorizing that government to establish, and subsequently merge or abolish those created hereunder, special assessment districts for any part or all of the area of such local government, within which may be provided public facilities and services from funds derived from service charges, special assessments, or other charges within such special assessment district.

A. For the purpose of providing public facilities and services, capital improvements for sidewalks, consistent with the Merchantville Sidewalk Replacement Program, within any special assessment district, the Borough may levy and collect service charges, special assessments, or other charges within such special assessment district, and borrow and expend money, issue bonds, revenue certificates, and other obligations of indebtedness, which powers shall be exercised in such manner, and subject to such limitations, as may be provided by general law, in furtherance of the provision of the public facilities and services authorized by this Ordinance.

B. The provisions of this Ordinance shall not affect or limit any other provisions of law authorizing or providing for the furnishing of public facilities and services or the raising of revenue for these



purposes. The Borough may use the provisions of this Ordinance instead of, or in conjunction with, any other method of financing part or all of the cost of providing the public facilities and services authorized under this Ordinance.

**ARTICLE IV. ARTICLE III. SECTION 77-14 Requirements for Special Assessment Districts**

A special assessment district must meet the following requirements:

A. Public facilities and services for which special assessments are levied and collected must peculiarly and specially benefit the property upon which the special assessments are imposed, capital improvements for sidewalks, consistent with the Merchantville Sidewalk Replacement Program.

B. Special assessments levied and collected pursuant to a designated special assessment district must not exceed a proportionate share of the benefits received by the property upon which the special assessments are imposed.

C. The proportionate share of the benefits received by the property upon which a special assessment is imposed shall be calculated and apportioned by using any equitable means of assessment and apportionment which the Borough Council of a local government may prescribe including, but not limited to, square footage, front-footage, increased value, number of dwelling units, distance from the public facility, traffic generation or other impact generation factors, or any combination thereof.

**ARTICLE V. ARTICLE III. SECTION 77-15 Procedures for Special Assessment Districts.**

A. Initiation of Proceeding. Proceedings for the establishment of a special assessment district may be instituted by the Borough Council when a written request is made, by the Mayor, describing the boundaries of the territory which is proposed for inclusion in the special assessment district and specifying that the special assessment district will provide capital improvements for sidewalks, consistent with the Merchantville Sidewalk Replacement Program.

B. Ordinance Establishing Special Assessment District. Within twenty (20) days after the Mayor's written request for the institution of proceedings for the establishment of a special assessment district is filed, the Borough Council shall adopt an ordinance establishing a special assessment district in the form hereinafter specified.

C. Contents of Ordinance. Proceedings for the establishment of a special assessment district shall be instituted by the adoption of an ordinance establishing the special assessment district which shall:

(a) State that a special assessment district is established under the terms of this Ordinance and describe the proposed boundaries for inclusion in the special assessment district.

(b) State the name proposed for the special assessment district in substantially the following form: "\_\_\_\_ Special Assessment District."

(c) State that capital improvements for sidewalks, consistent with the Merchantville Sidewalk Replacement Program, are proposed to be provided within the special assessment district pursuant to this Ordinance.

(d) State that, except to the extent that funds are otherwise available and committed, a special assessment sufficient to pay for all such public facilities and services will be annually levied and collected within such special assessment district.

(e) The ordinance shall specify the rate, method and length of time for the payment of the special assessment in sufficient detail to allow each property owner participating in the Program to estimate the annual amount that he or she will have to pay.

D. Boundaries of District. In establishing the boundaries of a special assessment district, the Borough Council may alter the exterior boundaries of a special assessment district to include less territory than that described in the Mayor's written request, notice of the public hearing, but it may not include any territory not described in the in the Mayor's written request.

E. Types of Public Facilities and Services Provided. The type of public facilities to be provided in a special assessment district shall be specified in the ordinance to be limited to capital improvements for sidewalks, consistent with the Merchantville Sidewalk Replacement Program, to those property owners who choose to participate in the Program.

**ARTICLE VI. ARTICLE III. SECTION 77-16 Collection of Special Assessments and Service Charges**

The special assessment may be collected in the same manner as ordinary ad valorem property taxes are collected and may be subject to the same penalties and the same procedure and sale in case of delinquency as provided for ad valorem property taxes, or another procedure may be adopted if the Borough Council of the Borough prefers. The tax collector or the appropriate Borough official responsible for collecting the special assessments may deduct a service charge for the reasonable administrative costs incurred in collecting the special assessment.

**ARTICLE VII. ARTICLE III. SECTION 77-17. Use of Proceeds.**

Any special assessments collected pursuant to this Ordinance may only be used, in whole or in part, for public facilities and services authorized by this Ordinance or for the payment of the principal and interest of bonds, revenue certificates, and other obligations of indebtedness for such public facilities and services.

**ARTICLE VIII. ARTICLE III. SECTION 77-18. Issuance of Bonds and Other Indebtedness**

After the adoption of the Ordinance establishing a special assessment district, and approving the levying and collection of the special assessments for public facilities and services as provided by this Ordinance, and as soon as a contract for the public facilities and services has been finally let, the Borough Council may, by resolution or ordinance, authorize the issuance of bonds, revenue certificates, or other indebtedness in an amount not in excess of the aggregate amount of the liens levied for such public facilities and services. Any debt issued against the bond ordinance for the purpose of financing the Sidewalk Program will be repaid, in full (principal and interest), by the special assessment levies and no other general funds of the Borough.

**ARTICLE IX. ARTICLE III. SECTION 77-19. Priority of Lien**

A special assessment shall be payable at the time and in the manner indicated in the Ordinance providing for the special assessment; shall remain a lien, co-equal with the lien of all state, county, district, and municipal taxes, superior in dignity to all other liens, titles, and claims until paid; shall bear interest, at a rate not to exceed 18% per year. However, the special assessments may be paid without interest at any time within 30 days after the public facility is completed and a resolution accepting the same has been adopted by the Borough.

**ARTICLE X.**

All Ordinances contrary to the provisions of this Ordinance are hereby repealed to the extent that they are inconsistent herewith.

**ARTICLE XI.**

This Ordinance shall take effect upon passage and publication according to law.

**Payment of Bills-**On a motion of Mr. Perno and second of Mr. Kiddl approved the payment of bills.

**R18-76  
RESOLUTION**

**RESOLVED that the Report of the Department of Accounts and Auditing be accepted and spread upon the minutes and the Treasurer be is hereby authorized to pay bill approved therein.**

CURRENT FUND		REVENUE		BUDGET
CHECKS CURRENT FUND	2017 BUDGET		\$	6,155.20
	2018 BUDGET	\$ 1,089.65	\$	216,598.46
	GRANTS		\$	1,731.88
	PFRS			

	PERS			
	DEBT SERVICE			
	BOARD OF EDUCATION*		\$	1,346,529.00
	CAMDEN COUNTY		\$	566,412.37
WIRE TRANSFERS PAYROLL	4/13/18-5/11/18		\$	194,111.88
WIRES / MANUAL CHECKS			\$	7,188.38
<b>TOTAL CURRENT</b>		\$	1,089.65	\$ 2,338,727.17
<b>SEWER UTILITY</b>				
CHECKS SEWER FUND	2017 BUDGET			
	2018 BUDGET		\$	8,000.00
	DEBT SERVICE			
WIRE TRANSFERS PAYROLL	4/13/18-5/11/18		\$	5,963.76
WIRE NJEIT LOAN				
WIRES /MANUAL CHECKS				
<b>TOTAL SEWER</b>		\$	-	\$ 13,963.76
<b>GENERAL CAPITAL FUND</b>				
CHECK CAPITAL FUND			\$	11,724.25
MANUAL CHECK			\$	6,184.25
WIRE TRANSFERS PAYROLL	4/13/18-5/11/18			
<b>TOTAL CAPITAL</b>		\$	-	\$ 17,908.50
<b>TRUST FUND</b>				
CHECK TRUST OTHER FUND			\$	8,274.00
WIRE TRANSFERS PAYROLL	4/13/18-5/11/18		\$	4,982.87
WIRES / MANUAL CHECKS			\$	500.00
<b>TOTAL TRUST</b>		\$	-	\$ 13,756.87
<b>SEWER CAPITAL FUND</b>				
CHECK SEWER CAPITAL				
MANUAL CHECKS				
WIRE TRANSFERS PAYROLL	4/13/18-5/11/18			
<b>TOTAL SEWER CAPITAL</b>		\$	-	\$ -
<b>ANIMAL TRUST FUND</b>				
ANIMAL TRUST CHECK			\$	6.00
<b>TOTAL ANIMAL TRUST</b>		\$	-	\$ 6.00
<b>TOTAL BILL LIST &amp; MANUAL CHECKS/WIRE</b>		\$	1,089.65	\$ 2,384,362.30
<b>GRAND TOTAL</b>				<b>\$ 2,385,451.95</b>

**ANNOUNCEMENTS**

**PRIVATE SESSION**-On a motion of Mr. Kidd and second of Mr. Perno, council entered into Private Session.

On a motion Mr. Kidd and second of Mr. Perno, council voted to return to public session

**ADJOURNMENT:** On the motion of Mr. Kidd and second of Mr. Perno the meeting was adjourned at 9:05 P.M.

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Denise Brouse, Borough Clerk