

Merchantville, NJ

January 4, 2016

The Annual Reorganization Meeting of Borough Council was held at 7:30 PM, January 4, 2016. Mayor Frank M. North presided. Pledge of Allegiance and Silent Prayer were observed. Announcement was made that the meeting had been advertised in accordance with the regulations prescribed by the "Open Public Meetings Act".

ROLL CALL:

Council Present: Volkert, Swann, Grasso, Sperrazza, McLoone and Perno
Borough Clerk Brouse, CFO Moules and Solicitor Higgins were present

SWEARING IN:

Council-Elect John Grasso and Daniel Sperrazza qualify by taking oaths.

ROLL CALL:

Council Present: Volkert, Swann, Grasso, Sperrazza, McLoone and Perno
Borough Clerk Brouse, CFO Moules and Solicitor Higgins were present.

COUNCIL PRESIDENT:

On a motion of Mr. Volkert and second of Mr. Sperrazza, Council nominated Anthony Perno as Council President. There being no other nominations, Mr. Perno was elected by a unanimous roll call vote.

Remarks by Mayor- Welcome Assemblywoman Lampitt, A letter was read by Mayor Brennan discussing the accomplishments of 2015 and the goals of 2016 including maintaining the plan that was started last year with focus on redevelopment, better public notification, along with larger and more events to town.

COUNCIL ASSIGNMENTS:

On the motion of Mr. Sperrazza, second of Mr. Grasso and a unanimous roll call vote, the following Mayoral Council assignments for 2016 were confirmed:

2016 COUNCIL ASSIGNMENTS**COMMITTEE FOR WAYS AND MEANS**

ANTHONY J. PERNO, CHAIRMAN
DANIEL SPERRAZZA
KATHERINE E. SWANN

DEPARTMENT OF ACCOUNTS & AUDITING

ANTHONY PERNO, DIRECTOR

DEPARTMENT OF FINANCE

ANTHONY J. PERNO, DIRECTOR
DANIEL SPERRAZZA

DEPARTMENT OF RECORDS & LICENSES

KATHERINE SWANN, DIRECTOR

COMMITTEE FOR PUBLIC WORKS & SERVICE

STEVEN VOLKERT, CO-CHAIR
ANDREW O. MCLOONE-CO-CHAIR
ANTHONY J. PERNO

DEPARTMENT OF PROPERTY

ANTHONY J. PERNO, DIRECTOR

DEPARTMENT OF HIGHWAYS

STEVEN VOLKERT, DIRECTOR

DEPARTMENT OF SEWER UTILITY

ANDREW O. MCLOONE

DEPARTMENT OF PARKS & RECREATION

ANDREW O. MCLOONE, DIRECTOR

DEPARTMENT OF ENERGY

DANIEL SPERRAZZA, DIRECTOR

KATHERINE SWANN

COMMITTEE FOR PUBLIC SAFETY

JOHN GRASSO, CHAIRMAN

DANIEL SPERRAZZA

KATHERINE E. SWANN

DEPARTMENT OF POLICE

JOHN GRASSO, DIRECTOR

DEPARTMENT OF FIRE

DANIEL SPERRAZZA, DIRECTOR

PENNSAUKEN/MERCHANTVILLE EMS

DANIEL SPERRAZZA, DIRECTOR

DEPARTMENT OF HEALTH

KATHERINE E. SWANN, DIRECTOR

DEPARTMENT OF LAND USE AND BUILDING INSPECTION

DANIEL SPERRAZZA, DIRECTOR

ANTHONY PERNO

Annual council appointments other 2016

Council liaison to senior citizens	McLoone
Council representative to business & prof assn	Perno
Council representative to emergency management	Sperrazza
Council representative to planning board	Volkert
Council representative to public events committee	Grasso
	Swann
Council representative to shade tree commission	Swann
Council representative to recreation commission	McLoone
Chairperson, recycling and solid waste committee	Volkert
Recycling and solid waste committee	Swann
Personnel policies and procedures, chair	Grasso
Personnel policies and procedures	McLoone
Liaison to Pennsauken sewerage authority	McLoone
CDBG program	Perno
CDBG program alternate	Sperrazza

Insurance committee – fund commissioner Insurance committee	Brennan Grasso
Economic development committee Economic development committee Board of education interface committee Chairperson, communications and website Communications and website Liaison to Merch, - Penns. water commission Council liaison to historic preservation commission Sustainable Merchantville/energy management	Brennan Perno Swann Swann McLoone Brennan McLoone McLoone Sperrazza

2016 ANNUAL APPOINTMENTS

Manager Public Works	Roy Adair
Fire Official	Kevin Patti
Fire Inspector	Kevin Patti
Additional fire inspectors	Adam Stulemmer Anthony Adair Jonathon Perno Roy Adair
Code Enforcement Official	William Watson
Deputy Code Enforcement Official	Fredrick J.F. Koehler
Deputy Code Enforcement Official	Roy Adair
Zoning Officer	William Watson
Construction Official	Chris Mecca
Chief Financial Officer	Denise Moules
• Interlocal Agreement with Barrington	
Tax Collector	Kristy Emmett
• Interlocal Agreement with Barrington	
Safety Coordinator	Fredrick J.F. Koehler
Right to Know Officer	Fredrick J.F. Koehler
Relocation Director	Fredrick J.F. Koehler
Office of Emergency Management Coordinator	Jon Paul Beauchamp
Police and Fire Surgeon	Work Net
Physician	Work Net
Violations Clerk	Maureen Finnegan Rosemary Kelly Alicia Hoffmeyer
Prosecutor	Jason Sunkett
Chief Municipal Public Defender	Charles W. Wigginton
Public Defender (Spanish)	Rosa Maria Mendizabal
Spanish Interpreter	Kathleen Harrington
Court Sound Recorder	County
Animal Control Officer	William Watson
Board of Appeals	Daniel Sperrazza Edward F. Brennan Henry Kabel
Municipal Coordinator on Aging	Denise Brouse
Municipal Housing Liaison	Janice Engelke-Moore
Municipal Drug Alliance	

Kidd, Griffin	12/31/2019	IV	
Lammey, William	12/31/2017	IV	
Benjamin, Eric	12/31/2019	IV	
Selverian, Stephen	12/31/2018	IV	
		IV	ALT
Vacant	12/31/2017	2	
Uricchio, James	12/31/2018	IV	
Kelly, Bob-Mayor Appt	Annual		
Volkert, Steve	Annual	III	
Watson, William	Annual	II	
Madden, James J.	Solicitor		
Brennan, Edward	Meetings 2nd Tuesday of month		

Historic Preservation Commission 2016

Members	Term Expires	
North, Lynn	12/31/2016	
Fiume, Lou	12/31/2016	*alternate
Hanna, Marie	12/31/2017	
Lammey, Rita	12/31/2017	
McLoone, Maureen	12/31/2017	
Waldron, Shawn	12/31/2016	*alternate
Fitzgerald, Sean	12/31/2016	*alternate
Asselta, Mark	Solicitor	
McLoone, Andrew	Council liaison	

Public Events/Rec 2016

Alloway, John	Grasso, John
Brouse, Denise	Brennan, Edward
Morrone, Steve	McLoone, Andrew
Beauchamp, JP	Swann, Katherine
Waldron, Shawn	Perno, Anthony
Wirth, Karl	Sperrazza, Daniel
Benjamin, Eric	Volkert, Steve
Middleton, Ryan	Laufner, Kathy
O'Brien, Rita Boyle	DeVece, Maria

Water Commission

German, Burt G.	6/1/2016
Brennan, Patrick	6/1/2019
Saraceni, Michael	Annual

ANNUAL RESOLUTIONS:

On the motion of Mr. Volkert and Mr. Grasso and a unanimous roll call vote, Council adopted the following resolutions by Consent Agenda: R16-01 to R16-18:

R16-01

RESOLUTION ADOPTING BY-LAWS OF COUNCIL

BE IT RESOLVED that the By-Laws of the Council of the Borough of Merchantville be and are hereby adopted for the ensuing year.

R16-02

**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN,
STATE OF NEW JERSEY DESIGNATING THE DATE OF THE RE ORGANIZATION MEETING FOR
2017 AND LISTING COUNCIL MEETINGS FOR 2016**

BE IT RESOLVED that the 2017 Organization Meeting of the Borough Council of the Borough of Merchantville shall be held on Monday, January 4, 2017

BOROUGH OF MERCHANTVILLE

BOROUGH COUNCIL MEETINGS

2016 SCHEDULE

Pursuant to the requirements of "The Open Public Meetings Act", Chapter 231, P.L. 1975, the following is an Annual Notice of Public Meetings of the Merchantville Borough Council for 2016 to be held at:

Merchantville Borough Hall

1 West Maple Avenue, Merchantville, New Jersey 08109

Monday	January	4	2016	**	Monday	July	11	2016	*&
Monday	January	11	2016	*	Monday	July	18	2016	◇
Monday	January	25	2016	&	Monday	July	25	2016	◇
Monday	February	1	2016	◇	Monday	August	1	2016	◇
Monday	February	8	2016	*	Monday	August	8	2016	*&
Monday	February	22	2016	&	Monday	August	15	2016	◇
Monday	March	7	2016	◇	Monday	August	22	2016	◇
Monday	March	14	2016	*	Monday	September	12	2016	*
Monday	March	21	2016	◇	Monday	September	19	2016	◇
Monday	March	28	2016	&	Monday	September	26	2016	&
Monday	April	4	2016	◇	Monday	October	3	2016	◇

Monday	April	11	2016	*	Monday	October	10	2016	*
Monday	April	18	2016	◇	Monday	October	17	2016	◇
Monday	April	25	2016	&	Monday	October	24	2016	&
Monday	May	2	2016	◇	Monday	November	7	2016	◇
Monday	May	9	2016	*	Monday	November	14	2016	*
Monday	May	16	2016	◇	Monday	November	21	2016	◇
Monday	May	23	2016	&	Monday	November	28	2016	&
Monday	June	6	2016	◇	Monday	December	5	2016	◇
Monday	June	13	2016	*&	Monday	December	12	2016	*
Monday	June	20	2016	◇	Monday	December	19	2016	◇
Monday	June	27	2016	◇	Tuesday	December	27	2016	&
					Tuesday	January	3	2017	**

* Regular meeting 7:30 PM

& Caucus meeting 7:30 PM

◇ Advertised but not scheduled meetings

*& Regular and Caucus meeting 6:30 PM

*& Regular and Caucus meeting 6:30 PM

** Re-organization Meeting

R16-03 RESOLUTION DESIGNATING DEPOSITORIES

RESOLVED that the following lending institutions be and are hereby designated as depositaries of Borough funds:

1st Colonial Community Bank, Collingswood, NJ
New Jersey Cash Management Fund
TD Bank NA, Cherry Hill, NJ

R16-04 RESOLUTION DESIGNATING NEWSPAPERS

RESOLVED that the Retrospect of Collingswood, New Jersey and the Courier-Post of Cherry Hill, New Jersey and the Burlington County Times of New Jersey be and are hereby designated as the official newspapers for legal advertising of Borough business.

BE IT FURTHER RESOLVED that said newspapers be and are hereby designated to receive notices of official meetings held in the Borough of Merchantville in accordance with the provisions of Chapter 231, Laws of 1975, "The Open Public Meetings Act".

R16-05
A RESOLUTION APPOINTING AN INSURANCE AGENT
FOR THE BOROUGH OF MERCHANTVILLE
AND EXEMPTING INSURANCE FROM FORMAL BID REQUIREMENTS

WHEREAS, there exists a need for an Insurance Agent to advise the Borough on insurance requirements, available coverage and changes in insurance programs; and

WHEREAS, the Local Public Contracts Law requires a resolution be adopted appointing an Insurance Agent as a professional service without competitive bids; and

WHEREAS, the Local Public Contracts Law requires that a resolution be adopted authorizing the award of contracts for insurance coverage without formal competitive bids as an "Extraordinary Unspecifiable Service"; and

WHEREAS, insurance coverage should be obtained through an informal quote basis due to the complexity of specification preparation, the potential of overlooking a hazard or liability in the competitive bidding process, the reluctance of insurance companies to openly participate in insurance bidding and the insurance history of municipal government in general in obtaining adequate insurance coverage; and

WHEREAS, this contract is being awarded pursuant to a "fair and open" process, pursuant to the requirements of New Jersey Local Unit Pay-to-Play Law N.J.S.A. 19:44A-20.4 et seq;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Merchantville that
 Conner, Strong and Buckelew Companies, Inc.

- Broker of record
- Employee benefit program

are hereby appointed as Insurance Agents of the Borough of Merchantville and are authorized to seek quotes for insurance coverage on behalf of the Borough, and are authorized to enter into these policies on behalf of the Borough.

R16-06
RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED
ON DELINQUENT TAXES AND ASSESSMENTS

WHEREAS, NJSA 54:4-67 permits the governing body of a municipality to fix the rate of interest to be charged for nonpayment of taxes, assessments, sewer rents or other municipal liens or charges, unless otherwise provided by law, subject to any abatement or discount for late payment; and

WHEREAS, NJSA 54:4-67 permits the fixing of a rate up to 8% per annum on the first \$1,500 of delinquency and up to 18% per annum on any delinquent amount in excess of \$1,500 and allows an additional penalty up to 6% to be collected against a delinquency in excess of \$10,000 on parcels that failed to pay the delinquency prior to the end of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Municipality that the Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500 of delinquency and 18% per annum on any amount in excess of \$1,500 delinquency after the due date; if a delinquency in the sum of \$10,000 remains unpaid at the end of the fiscal year a penalty of 6% shall be charged against that delinquency. No interest shall be charged if payment of any installment is received within ten calendar days after the date on which same is payable. If the tenth calendar day falls on a Saturday, Sunday or legal holiday, the grace period shall extend to the next calendar day.

R16-07
RESOLUTION ESTABLISHING PETTY CASH FUNDS

BE IT RESOLVED that the Treasurer be and is hereby directed to establish a Petty Cash Fund with a draft written upon the current fund account in the amount of Two Hundred Dollars (\$200.00) and that Denise Brouse be named custodian of said fund, and that she make a periodic report of the expenditures of such fund to Borough Council.

BE IT FURTHER RESOLVED that the Treasurer be and is hereby directed to establish a Petty Cash Fund for Health Insurance reimbursements with a draft written upon the current fund account of Two Hundred Dollars (\$200.00) and that Denise Brouse be named custodian of said fund, and that she make a periodic report of the expenditures of such fund to Borough Council.

**R16-08
RESOLUTION AUTHORIZING THE APPOINTMENT OF
REPRESENTATIVE AND ALTERNATE TO THE CAMDEN
COUNTY COMMUNITY DEVELOPMENT ADVISORY BOARD**

WHEREAS, there is hereby established an annual requirement of a Municipality to appoint a voting representative, and alternate to the Camden County Community Development Advisory Board; and
WHEREAS, the Borough of Merchantville wishes to continue to be a voting member of said Board in conjunction with the existing Cooperation Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Merchantville that Anthony Perno is hereby appointed to serve as the representative from the Borough of Merchantville to the Camden County Community Development Advisory Board; and

FURTHER, Daniel Sperrazza is hereby appointed to serve as the Alternate Member,
FURTHER, a certified copy of this Resolution is to be submitted to the County Community Development Office.

**R16-09
RESOLUTION MODEL CASH MANAGEMENT PLAN**

BE IT RESOLVED, by the Borough Council of the Borough of Merchantville, County of Camden, that for the year 2016, the following shall serve as the Cash Management Plan of the Borough of Merchantville.

The Chief Financial Officer is directed to use this Cash Management Plan as the guide in depositing and investing the Borough of Merchantville's funds.

The following are suitable and authorized investments:

1. Interest-bearing bank accounts and certificates of deposit in authorized banks, listed below, for deposit of local unit funds.
2. Government money market mutual funds as comply with NJSA 40A:5-15.1(e)
3. Local government investment pools which comply with NJSA 40A:5-15.1(e) and conditions set by the Division of Local Government Services
4. New Jersey State Cash Management Fund.
5. Repurchase agreements (repos) of fully collateralized securities which comply with NJSA 40A:5-15.1(a).

Each month, the Chief Financial Officer shall prepare a schedule of investments purchased and redeemed, investment earnings, fees incurred and market value of all investments.

The following Government Unit Depository Protection Act approved banks are authorized depositories for the deposit of funds in 2016:

1st Colonial Community Bank, Collingswood, New Jersey
TD Bank, Cherry Hill, New Jersey

The Chief Financial Officer shall report to the governing body any account that does not earn interest.

The Chief Financial Officer shall be guided by the attached Cash Management Policy, identified as Exhibit A.

BE IT FURTHER RESOLVED that the Cash Management Plan be adopted by resolution of the Borough Council of the Borough of Merchantville annually at its reorganization meeting.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Merchantville, County of Camden, State of New Jersey, that the Cash Management Plan is hereby adopted and shall forthwith be followed by Borough Officials.

R16-10
RESOLUTION AUTHORIZING APPOINTMENT OF BOROUGH PROFESSIONALS

WHEREAS, N.J.S.A. 40:87-15 authorizes the appointment of a Borough Engineer and such other officers as the Borough Council may deem necessary, and

WHEREAS, there exists a need for the following:

- (1) Registered Municipal Accountants
- (2) Borough Engineer
- (3) Municipal Planner
- (4) Borough Solicitor
- (5) Bond Counsel
- (6) Payroll Department
- (7) Title
- (8) Environmental Engineer
- (9) Special Counsel
- (10) Special Conflict Engineer

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contract for "professional services" without competitive bids must be publicly advertised;

WHEREAS, this contract is being awarded pursuant to a "fair and open" process, pursuant to the requirements of New Jersey Local Unit Pay-to-Play Law N.J.S.A. 19:44A-20.4 et seq;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Merchantville, as follows:

(1) The Mayor and Borough Clerk are hereby authorized and directed to execute the agreements with:

- 1 ROBERT P. NEHILA JR, CPA, RMA, PSA, PARTNER** acting for Bowman and Company, Registered Municipal Accountant;
- 2 PENNONI ASSOCIATES**, Borough Engineer;
- 3 RAGAN DESIGN GROUP**, Municipal Planner;
- 4 TIMOTHY HIGGINS, ESQ.**, Borough Solicitor;
- 5 PHILIP A. NORCROSS, ESQUIRE** of Parker / Mc Cay;
- 6 CHRISTI L. CHIARULLI** of USA Payroll;
- 7 CYNTHIA CARLAMERE**, Presidential Title Agency;
- 8 ENVIRONMENTAL RESOLUTIONS**, Environmental Engineer;
- 9 JAMES MALEY**, Maley and Associates, Special Counsel;
BROWN AND CONNERY, Special Counsel;
MADDEN AND MADDEN, Special Counsel;
- 10 CME ASSOCIATES**, Special Conflict Engineer;

(2) A copy of this resolution shall be published in the Retrospect as required by law within ten (10) days of its passage.

R16-11

**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN, NEW JERSEY
APPOINTING PRINCIPAL PUBLIC WORKS MANAGER**

WHEREAS, pursuant to NJSA 40A:9-154.6 et seq., the governing body of the Borough of Merchantville is required to appoint a Principal Public Works Manager; and

WHEREAS, Joseph T. Brickley, PE, CPWM, 321 Bem Street, Riverside, NJ, 08075 holds a valid Public Works Manager Certificate pursuant to NJSA 40A:9-154.6c;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Merchantville, County of Camden, State of New Jersey, that Joseph T. Brickley be appointed for a term expiring December 31, 2016 as Principal Public Works Manager for the Borough of Merchantville.

R16-12

**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF
NEW JERSEY DESIGNATING THE BOROUGH'S PUBLIC AGENCY COMPLIANCE OFFICER**

WHEREAS, pursuant to P.L. 1975, C.127 (N.J.A.C. 17:27) the Borough of Merchantville, a public agency, shall designate an officer or employee to serve as a Public Agency Compliance Officer (P.A.C.O.); and

WHEREAS, the P.A.C.O. is the liaison official for matters concerning P.L. 1975, C.127 (N.J.A.C. 17:27) and should have the authority to recommend the appropriate corrections to the public agency's contracting procedures;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Merchantville, that the Municipal Clerk, Denise L. Brouse, is hereby appointed as the P.A.C.O. for the Borough of Merchantville for a term expiring December 31, 2016.

R16-13

**RESOLUTION APPOINTING MUNICIPAL COURT
ADMINISTRATOR AND DEPUTY COURT ADMINISTRATOR OF THE
BOROUGH OF MERCHANTVILLE MUNICIPAL COURT**

WHEREAS, there exists a need for a Court Administrator and Deputy Court Administrator of the Borough of Merchantville Municipal Court;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Merchantville that Maureen Finnegan be appointed Certified Municipal Court Administrator for the Borough of Merchantville, County of Camden and State of New Jersey for a period of one (1) year; and

BE IT FURTHER RESOLVED, that Rosemary S. Kelly be appointed Deputy Court Administrator for the Borough of Merchantville, County of Camden and State of New Jersey for a period of one (1) year.

R16-14

RESOLUTION DESIGNATING OFFICER TO SIGN BOROUGH ACCOUNTS

WHEREAS, prior Resolutions adopted by the Borough Council of the Borough of Merchantville designate the officers of the Borough empowered to sign warrants on the following Borough Accounts with 1st Colonial National Bank of Collingswood, NJ:

1. Dog Account 0123000317 (2 signatures)
2. Medical Account (0223000423)
3. Salary Account 0123000283 (1 signature)
4. General Capital Fund 0123000325 (2 signatures)
5. Trust Account, Other Funds 0123000366 (2 signatures)
6. Merchantville Sewer Utility 0123000333 (2 signatures)
7. Merchantville Sewer Capital 0123001497 (2 signatures)
8. Borough of Merchantville (Current) 0123000275 (2 signatures)

NOW, THEREFORE, BE IT RESOLVED that effective January 4, 2016, the following officers be used to implement the prior Resolutions:

Mayor:	Edward Brennan
President of Council:	_____
Chief Financial Officer:	Denise Moules
Borough Clerk:	Denise Brouse
Director of Accounts and Auditing	Anthony Perno

R16-15

RESOLUTION DESIGNATING OFFICERS TO SIGN BOROUGH WARRANTS FOR COURT

WHEREAS, prior Resolutions adopted by the Borough Council of the Borough of Merchantville designate the officers of the Borough empowered to sign warrants on the following Borough Accounts with 1st Colonial National Bank, Collingswood, New Jersey:

1. Borough of Merchantville (1st Colonial) (General)
0123000648 (1 signature)
2. Borough of Merchantville (1st Colonial) (Bail)
0123000655 (1 signature)

NOW, THEREFORE, BE IT RESOLVED that effective January 4, 2016, the following individuals be used to implement the prior Resolutions:

Court Administrator:	Maureen F. Finnegan
Deputy Court Administrator:	Rosemary S. Kelly

R16-16

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY FOR THE ANNUAL APPOINTMENT OF DENISE BROUSE AS THE REGISTRAR OF VITAL STATISTICS OF THE BOROUGH OF MERCHANTVILLE

WHEREAS, N.J.S.A. 26:8-11 requires the Municipal Clerk be appointed as the local registrar in any district having a population of less than 5,000 ; and

WHEREAS, Denise Brouse is the Borough Clerk and therefore will be appointed as the Registrar of Vital Statistics for the Borough of Merchantville;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Merchantville that Denise Brouse be and is hereby appointed to the position of Registrar of Vital Statistics for an annual term commencing January 1, 2016 and concluding on December 31, 2016.

R16-17

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY APPOINTING JOANNE

**LEWIS AS THE DEPUTY REGISTRAR OF VITAL STATISTICS OF THE
BOROUGH OF MERCHANTVILLE**

WHEREAS, N.J.S.A. 26:8-11 requires the Municipal Clerk be appointed as the local registrar in any district having a population of less than 5,000; and

WHEREAS, the Municipal Clerk can appoint a Deputy Registrar and it is the desire of the Municipal Clerk at this time to appoint a Deputy Registrar;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Merchantville that Jo Anne Lewis be and is hereby appointed to the position of Deputy Registrar of Vital Statistics for an annual term commencing January 1, 2016 and concluding on December 31, 2016.

R16-18

**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN, STATE OF NEW
JERSEY ADOPTING 2015 TEMPORARY BUDGET**

WHEREAS, Section 40A:4-19 of the Local Budget Law provides that, where any contracts, commitments or payments are to be made prior to the adoption of the 2016 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided;

WHEREAS, the date of this resolution is within the first thirty days of January 2016; and

WHEREAS, 26.25% of the total appropriations of the 2015 Budget is the sum of \$1,080,416.48 excluding Debt Service; and

WHEREAS, 26.25% of the total appropriations of the 2015 Sewer Utility Budget is the sum of \$71,529.18 excluding Debt Service;

NOW, THEREFORE, BE IT RESOLVED that the following temporary appropriations be made and that a certified copy of this Resolution be transmitted to the Chief Financial Officer for their records:

TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSES:	\$1,080,416.48
ADD:	
DEBT SERVICE	\$436,674.23
TOTAL 2016 TEMPORARY BUDGET	<u>\$1,517,090.71</u>
SEWER UTILITY FUND:	
OPERATING	\$ 71,529.18
ADD:	
BOND PRINCIPAL AND INTEREST	\$163,139.28
TOTAL 2016 SEWER UTILITY TEMPORARY BUDGET	<u>\$ 234,668.46</u>

Oath of Office for all Borough Officials

**Borough of Merchantville
2016 Holiday Schedule**

Friday	January	1	NEW YEAR'S DAY
Monday	January	18	DR. MARTIN LUTHER KING

Monday	February	15	PRESIDENTS' DAY
Monday	May	30	MEMORIAL DAY
Monday	July	4	INDEPENDENCE DAY
Monday	September	5	LABOR DAY
Friday	November	11	VETERANS' DAY
Thursday	November	24	THANKSGIVING DAY
Friday	November	25	THANKSGIVING HOLIDAY
Monday	December	26	CHRISTMAS HOLIDAY

**In addition, four (4) personal days
may be selected by each employee**

Monday	January	2	2017	NEW YEAR'S DAY
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Remarks by Audience-none

ADJOURNMENT: On the motion of Mr. Grasso and second of Mr. Volkert, the meeting was adjourned at 8:03 PM.

DENISE L. BROUSE
BOROUGH CLERK