

Merchantville, NJ February 10, 2014

A regular meeting of Borough Council was held at 7:30 PM, Monday, February 10, 2014. Mayor Frank North presided. Pledge of Allegiance and Silent Prayer were observed. Announcement was made that the meeting had been advertised in accordance with the regulations prescribed by the "Open Public Meetings Act".

ROLL CALL:

Council Present: Fields, Volkert, Grasso, Brennan and Sperrazza and Perno. Clerk Brouse, CFO Moules and Attorney Joyce were present.

PUBLIC

YMCA-Curtis Myers, Dana Collins-answer's for summer programs. Wrap around program for after Parks & Playgrounds ended to 6:00, swim lessons, 4 days a week, trips for 3, 7:00 to 6:00 after Parks & Playgrounds ends in August. Need 20 kids in first program, need 25 kids in 2nd program. Rent sample was presented. Enter K to enter 6 for program-hire locally, pack a lunch for program. How is the cost in other towns? Any issues? Financial Aid is available, 3rd party programs, looking for an agreement so the Y can do marketing, etc. 1-9 ratio. Could possibly lend to teen and senior programs, possible team building retreat to see what would work for teens.

Bill Walker-23 W. Cedar Ave.- Great presentation/article for the Observer, 42,000 for three years, lawn keeping track of recycle can? Why consider larger cans? Possible letter to residents re project on Chestnut & Linden? Maybe a meeting.

APPROVAL OF MINUTES-On a motion of Mr. Volkert and second of Mrs. Fields, council approved the Caucus meeting minutes for 1/27/14, the Regular Council meeting minutes for 12/9/13 and 1/13/14 and the Reorg meeting minutes for 1/6/14.

ENGINEER'S REPORT-Todd Day-provided written report.

CORRESPONDENCE

COUNCIL REPORTS

Mr. Perno-Shade tree meeting next Tuesday to discuss grant for sidewalks. Electric work meeting will have some now and so me by a 3rd party. Follow up on abandon properties and St. Joes will come to Council meeting and may be able to take over property.

Mr. Sperrazza- Abandoned properties CCIA meeting funds available to purchase, rehab and sell home. Energy audit CCIA will do audit. Electrical work can be used for that if it is under the 15%.

Mr. Brennan- Police-sale of vehicles-Ford is being used by police, Lexington & Maple continue to be delayed due to weather. Boro side work \$20,000 in one month. St Peter Church processions. Visit West End with Mayor & Council president to talk about recent issues in that area. Crime watch was explained and partnership was discussed. Budget meets were discussed and set up. Snow removal ordinance-consider changing ordinance for now only. Ted will work with Tim.

Mr. Grasso- Court 14,688, added 349 disposed 408 ahead of last year, review of Court, no findings. Concern with panic button. 16 calls, fire. Missed drills due to weather. 2013 totals, 186 inspections completed landlord registration. Easter egg hunt on schedule-Saturday one week before, 8 days before Easter. Car Show-Volunteers have retired, continue with show, Dan & John will run it through the Task Force, involve the businesses i.e. food, etc. may reduce the size of the show. Should report weekly. July 12th tentative or alternative event if that does not work.

Mr. Volkert-Public Works .5 trash, 1.3 brush, 203 lbs. electronics, 50 tons of salt so far. Vehicle agreement with Pennsauken is working out. Planning Board- no meeting. (2013) 2 variance, 2 applications change of use. Looking to run the Farmer's Market again and need volunteers.

Mrs. Fields-.HPC met 2/4, 2 applications were approved and 1 sign approved. Code Enforcement-no report. Chris Mecca-completed 1st year, 36,971 last year, 19,500, 2,752, 14,719 profit for Borough. Arron and Patti update meeting-around 00. February 26th Code meeting, Community Center, 11 rentals so far. Re writing dare grant, all towns lost \$500. Master emergency plan has been updated and will be sent to County.

Clerk's Report-Tile update, copier update, Verizon lease, Senior project.

OLD BUSINESS-Honor car show guys? Yes at show

NEW BUSINESS

Discussion-Snow removal ordinance revisions-make a change for snow only?

APPROVAL-**St. Peter's Church processions for 2014**-On a motion of Mr. Brennan and second of Mr. Volkert, Council approved St. Peter's Church processions for 2014.

Resolutions to be read by consent agenda: On a motion of Mr. Perno and second of Mrs. Fields Council approved the following resolutions by consent agenda:

R14-29

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN, STATE OF NEW JERSEY AUTHORIZING THE SALE OF 2003 FORD EXPLORER AND 2008 HONDA CIVIC ON AN ONLINE AUCTION WEBSITE

WHEREAS, the Borough Council of the Borough of Merchantville has determined that the 2003 Ford Explorer, VIN#1FMZU72k43UA62707 and 2008 Honda Civic, VIN# 2HGFA15548H309173 are no longer needed for public use; and

WHEREAS, the State of New Jersey permits the sale of surplus property through the use of online auction services provided the estimated fair market value of the property is less than the bid threshold and provided the municipality has advertised the property for public sale; and

WHEREAS, the Division of Local Government Services has approved this sale;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Merchantville that the Borough Clerk is hereby authorized to post an offer to sell the

2003 Ford Explorer on an auction website as follows:

Online Auction:	eBay
Length of Auction:	Opening date of auction to be on February 13, 2014 and will remain open for 5 days
Account:	Borough eBay account
Auction Fees:	To be paid with Borough credit card.
Method of Payment:	20% down payment will be due within 3 days of bid award. Balance to be paid within 14 days of bid award. Payment to be by certified check or money order.
Shipping:	Buyer is responsible for all shipping arrangements and costs.
Possession:	Possession must be taken within 14 days of bid award.
Other terms:	Sale is an "as is/where is" sale
Minimum bid:	\$500.00

2008 Honda Civic

Online Auction: eBay
 Length of Auction: Opening date of auction to be on February 13, 2014 and will remain open for 5 days
 Account: Borough eBay account
 Auction Fees: To be paid with Borough credit card.
 Method of Payment: 20% down payment will be due within 3 days of bid award. Balance to be paid within 14 days of bid award. Payment to be by certified check or money order.
 Shipping: Buyer is responsible for all shipping arrangements and costs.
 Possession: Possession must be taken within 14 days of bid award.
 Other terms: Sale is an "as is/where is" sale
 Minimum bid: \$6,000.00

R14-30

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACT
 BY AND BETWEEN THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM, SYSTEM
 IDENTIFIER #CCCPS-57**

WHEREAS, the County of Camden is the lead agency for the Camden County Cooperative Pricing System, System Identifier #57-CCCPS; and

WHEREAS, the cooperative received and opened bids at its division of purchasing on December 12, 2013 at 11:00Am, prevailing time, for bid 41/2013 for the purchase of office supplies to the lowest responsible bidder; and

WHEREAS, it is the desire of the Board of Chosen Freeholders to award a contract to Office Basics on behalf of the County of Camden and participating members of the cooperative for a term of two (2) years commencing on or about February 1, 2014 through January 31, 2016 with the option for two additional one year contracts, said options to be exercised at the sole discretion of the County; and

WHEREAS, funding for this purpose for the Borough of Merchantville shall not exceed the maximum line items for office supplies in the Borough's 201 permanent budget and shall be encumbered prior to incurring the obligation pursuant to NJAC 5:30-5.3(b)(2); and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Merchantville that, contingent upon funding as described herein, the aforementioned Bid A41/2013, be and is hereby approved for, office supplies; and

BE IT FURTHER RESOLVED THAT the proper Borough officials be and are hereby authorized to execute all documents necessary to effect this award.

R14-31

**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF
 CAMDEN AND STATE OF NEW JERSEY AUTHORIZING A SHARED
 SERVICES AGREEMENT BY AND BETWEEN THE BOROUGH OF
 MERCHANTVILLE AND BOROUGH OF BARRINGTON RELATIVE TO THE
 SERVICES OF A CHIEF MUNICIPAL FINANCE OFFICER BY AND FOR THE
 BOROUGH OF MERCHANTVILLE**

WHEREAS, the Borough of Merchantville (hereinafter "Merchantville") is a municipal entity organized under the laws of the State of New Jersey and located in Camden County; and

WHEREAS, the Borough of Barrington (hereinafter "Barrington") is a municipal entity organized under the laws of the State of New Jersey and located in Camden County; and

WHEREAS, the Borough of Barrington has in its employ a certain individual known as Denise K. Moules who has been appointed by Barrington as the Chief Municipal Finance Officer for the Borough of Barrington; and

WHEREAS, Denise K. Moules (hereinafter "Moules") is a licensed Chief Municipal Finance Officer in the State of New Jersey pursuant to N.J.S.A. 40A:9-140-10 ("Statutes") and the regulations promulgated thereunder ("Regulations") ; and

WHEREAS, Barrington has agreed to permit Moules to act as the Chief Municipal Finance Officer in the Borough of Merchantville, in addition to the duties assigned by Barrington to Moules as an employee of Barrington; and

WHEREAS, Merchantville has agreed to pay Barrington the sum of Forty-Two Thousand Dollars (\$42,000.00) in the calendar year 2014, to be paid in accordance with the payment schedule set forth below; and

WHEREAS, Merchantville and Barrington intend by virtue of this document to set forth the terms and conditions of this Agreement; and

WHEREAS, the proper and respective municipal officials were authorized to execute this Interlocal Services Agreement pursuant to Resolutions of their respective Councils, attached hereto and made a part of this Agreement; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Merchantville, County of Camden, State of New Jersey, that Frank M. North, Mayor of the Borough of Merchantville and Denise L. Brouse, Borough Clerk of the Borough of Merchantville be and hereby are authorized to execute the Interlocal Services Agreement, attached hereto as Exhibit "A," providing for the services of Denise K. Moules to act as the Chief Municipal Finance Officer in Merchantville in addition to the duties assigned by Barrington to Moules as an employee of Barrington.

R14-32

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY AUTHORIZING A SHARED SERVICES AGREEMENT BY AND BETWEEN THE BOROUGH OF MERCHANTVILLE AND BOROUGH OF BARRINGTON RELATIVE TO THE SERVICES OF A TAX COLLECTOR BY AND FOR THE BOROUGH OF MERCHANTVILLE

WHEREAS, the Borough of Merchantville (hereinafter "Merchantville") is a municipal entity organized under the laws of the State of New Jersey and located in Camden County; and

WHEREAS, the Borough of Barrington (hereinafter "Barrington") is a municipal entity organized under the laws of the State of New Jersey and located in Camden County; and

WHEREAS, the Borough of Barrington has in its employ a certain individual known as Kristy Emmett who has been appointed by Barrington as the Tax Collector for the Borough of Barrington; and

WHEREAS, Kristy Emmett (hereinafter "Emmett") is a licensed Tax Collector in the State of New Jersey pursuant to N.J.S.A. 40A:9-141 ("Statutes") and the regulations promulgated thereunder ("Regulations") ; and

WHEREAS, Barrington has agreed to permit Emmett to act as the Tax Collector in the Borough of Merchantville, in addition to the duties assigned by Barrington to Emmett as an employee of Barrington; and

WHEREAS, Merchantville has agreed to pay Barrington the sum of Twenty-three Thousand Dollars (\$23,000.00) in the calendar year 2014, to be paid in accordance with the payment schedule set forth below; and

WHEREAS, Merchantville and Barrington intend by virtue of this document to set forth the terms and conditions of this Agreement; and

WHEREAS, the proper and respective municipal officials were authorized to execute this Interlocal Services Agreement pursuant to Resolutions of their respective Councils, attached hereto and made a part of this Agreement; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Merchantville, County of Camden, State of New Jersey, that Frank M. North, Mayor of the Borough of Merchantville and Denise L. Brouse, Borough Clerk of the Borough of Merchantville be and hereby are authorized to execute the Interlocal Services Agreement, attached hereto as Exhibit "A," providing for the

services of Kristy Emmett to act as the Tax Collector in Merchantville in addition to the duties assigned by Barrington to Emmett as an employee of Barrington.

R14-33
RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY
OF CAMDEN AND STATE OF NEW JERSEY FOR ALCOHOL AND
DRUG ALLIANCE
FORM 1B

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Borough Council of the Borough of Merchantville, County of Camden, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Merchantville Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Merchantville Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Camden;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Merchantville, County of Camden, State of New Jersey hereby recognizes the following:

1. The Merchantville Borough Council does hereby authorize submission of a strategic plan for the Merchantville Municipal Alliance grant for fiscal year 2014 in the amount of:

DEDR	\$8,213.00
Cash Match	\$4,275.00
In-Kind	\$6,160.00
2. The Merchantville Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

R14-34
RESOLUTION OF THE BOROUGH OF MERCHANTVILLE,
COUNTY OF CAMDEN, STATE OF NEW JERSEY AWARDING A
CONTRACT TO CUT GRASS ON BOROUGH OWNED PROPERITES

WHEREAS, the Borough Council of the Borough of Merchantville is desirous of having a contractor cut the grass on Borough owned properties in Merchantville; and

WHEREAS, bids have been solicited and received for this project with council accepting the bid of \$41,850.00 for Years 1-2 and 3 including the following items,

- #1 Community Center/Greenleigh Court,
- #2 Borough Hall/Morrissey Park,
- #3 Wellwood Park,
- #4 Merchantville Bike Path,
- #5 Emergency Squad building, 9 E. Park Avenue and PNC property

WHEREAS, the Chief Financial Officer has certified as to the availability of funds;

NOW, THEREFORE, BE IT RESOLVED, that the contract is awarded to Driscoll Landscaping, 60 Edison Road, Cherry Hill, NJ 08034 in an amount not to exceed \$41,850.00.

R14-35
RESOLUTION OF THE BOROUGH OF MERCHANTVILLE,
CAMDEN COUNTY, NEW JERSEY REFUND OF LIEN

WHEREAS, the Merchantville Tax Collector has called to Mayor and Council's attention a request to refund the Lien Redemption payment to the lien holder that should not have been included in the sale:

NOW, THEREFORE, be it resolved by the Mayor and Council of the Borough of Merchantville that the following refund be approved on this account in the amount of \$3,266.80 and be forwarded to Independent Investors, 24 Shawnee Court, Medford, NJ 08055:

<u>CERTIFICATE</u>	<u>BL.</u>	<u>LOT</u>	<u>NAME & ADDRESS</u>	<u>AMOUNT</u>
08-00063	57	32	1 W. Chestnut Avenue	\$3,266.80

**R14-36
RESOLUTION**

RESOLVED that the Report of the Department of Accounts and Auditing be accepted and spread upon the minutes and the Treasurer be is hereby authorized to pay bill approved therein.

CURRENT FUND		REVENUE	BUDGET
CHECKS CURRENT FUND	2013 BUDGET		28,222.28
	2014 BUDGET		584,454.00
	GRANTS		2,224.00
	PFRS		
	PERS		
	DEBT SERVICE		
	BOARD OF		
	EDUCATION*		1,092,694.00
	CAMDEN COUNTY		
WIRE TRANSFERS			
PAYROLL	1/24/14-2/7/14		141,756.98
WIRES / MANUAL CHECKS			21,461.05
TOTAL CURRENT		0.00	1,870,812.31
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SEWER UTILITY			
CHECKS SEWER FUND	2013 BUDGET		
	2014 BUDGET		2,316.00
	DEBT SERVICE		
WIRE TRANSFERS			
PAYROLL	1/24/14-2/7/14		4,540.07
WIRE NJEIT LOAN			
WIRES / MANUAL CHECKS			
TOTAL SEWER		0.00	6,856.07
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GENERAL CAPITAL FUND			
CHECK CAPITAL FUND			12,054.44
MANUAL CHECK			
WIRE TRANSFERS			
PAYROLL			
TOTAL CAPITAL		0.00	12,054.44
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TRUST FUND			
CHECK TRUST OTHER			
FUND			1,656.92

WIRE TRANSFERS			
PAYROLL	1/24/14-2/7/14		59,934.06
WIRES / MANUAL CHECKS			300.00
TOTAL TRUST		0.00	61,890.98
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SEWER CAPITAL FUND			
CHECK SEWER CAPITAL			4,858.70
MANUAL CHECKS			
WIRE TRANSFERS			
PAYROLL			
TOTAL SEWER CAPITAL		0.00	4,858.70
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RECREATION TRUST			
CHECK RECREATION TRUST	2013 BUDGET		
MANUAL CHECKS			
WIRE TRANSFERS			
PAYROLL	1/24/14-2/7/14		
TOTAL RECREATION		0.00	0.00
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ANIMAL TRUST FUND			
ANIMAL TRUST CHECK			525.00
TOTAL ANIMAL TRUST		0.00	525.00
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TOTAL BILL LIST & MANUAL CHECKS/WIRE		0.00	1,956,997.50
GRAND TOTAL			<u>1,956,997.50</u>

ANNOUNCEMENTS:

ADJOURNMENT: On the motion of Mr. Volkert and second of Mr. Sperrazza, the meeting was adjourned at 8:45 P.M.

Denise Brouse, Borough Clerk