approved
11/6/2014

Borough of Merchantville
Historic Preservation Commission
Meeting Minutes

Meeting Date: October 7, 2014
Meeting Time: 7:30 PM
Meeting Location: Borough Hall

Members: Lynn North , Rita Lammey, Marie Hanna, Maureen McLoone, Shawn Waldron (absent), Wally Hussong (Alternate), Lou Fiume (Alternate).
Counselor: Mark Asselta
Zoning Officer: Bill Watson
Borough Council Representative: Patti Fields (absent)

Opening: Chair Lynn North called the meeting to order at 7:30 PM and publicly read the Notice of the Meeting.

Pledge of Allegiance: The Commission joined in the Pledge of Allegiance.

Roll Call: Roll call was taken. Those absent are noted above.

Meeting Minutes: Motion to approve the minutes, from July 1, 2014, was made by Rita Lammey, Lou Fiume seconded, passed unanimously.

Confirmation of Applications before the Commission:
Application 1405-3 has been recalled before the Board due to incorrect placement of mullion/muntin materials.

Old Business:

Application: 1405-3
Applicant Name: Albert Segrest
Property Location: 2 E. Maple Avenue
Name of Property or Business: Clip Joint
Bill Watson, zoning officer, observed work in progress and following protocol, issued notice that work was not adhering to Resolution. The applicant reappeared before the Commission to explain the incorrect outcome of the window installation. The Resolution states the grill is to be positioned on the exterior of the window. Completed work does not reflect this. Mr. Segrest stated that he instructed the contractor to comply to that which was approved by the Commission. A copy of the order from the manufacturer should be submitted as documentation. Dave Baresa was the architect and Allied Window Products was the company. A submission of a letter or evidence, given by the contractor, is required to evaluate the course of action needed. Then available remedies to be in compliance should be reviewed. Both the applicant and the contractor, or his detailed letter of explanation, should appear before the Commission at the November 2014 meeting.

Public Comment: No public in attendance.

New Business: No new applications.

Board Discussion:
Nova Care – Work completed.

Sign Ordinance – Patti Fields will be reminded to follow up on current status. Last time she reported sign recommendations were in committee.

Respectfully submitted,
Maureen A. McLoone, Secy.